



# UKRAINE2EU – EU INTEGRATION SUPPORT PROGRAMME FOR UKRAINE

	QUESTION	ANSWER
1.	How CSOs working on Cluster I can participate in the call?	The reason that priority is given to Clusters 2-5 is that there are already many funding sources and on-going activities related to Cluster 1. Any CSO proposing actions in Cluster 1 would have to justify the need for these activities carefully.
2.	This competition is aimed primarily at supporting initiatives operating in Clusters 2-5. We work with Cluster 1. Is it appropriate to participate in the competition or not?	
3.	We are preparing a concept note on Chapter 9 “Financial Services” of Cluster 2 “Internal Market”. Will it be accepted?	Actions in Cluster 2 and Chapter 9 relating to financial services can be included in a concept note and considered. Whether it will be accepted and advance to stage 2 in the evaluation process will depend on the quality of the proposed action/concept note and its competitiveness relative to other concept notes.
4.	Does “Cluster 3: Competitiveness & inclusive growth” include the issue of science and education reform?	The call could consider interventions within science and education reform to the extent that these interventions are well-designed to meet the overall EU accession objectives and other priorities of the call. Whether and how such activities are within cluster 3 would be up to the CSO to demonstrate.
5.	Will you consider supporting activities under Component 3 Communications focused fully or partially on foreign audiences, for example European or global citizens? Or the focus is exclusively domestic on Ukrainian one?	The call will focus predominantly on Ukraine and Ukrainian citizens and will not fund activities abroad.

6.	Is it possible to include in project agenda ad hoc activities (upon to request of the state authority) in specific area (chapter)?	While acknowledging the dynamic and fluid nature of the EU accession process, and the need for flexibility, we would advise to design actions that have a clear and considered direction rather designing an ad-hoc support facility.
7.	Speaking of the Cluster 2, are there any areas of production that are prohibited or discouraged within the grant framework?	No.
8.	To which cluster could communication projects be assigned?	In principle to any cluster or across clusters. It depends on how the action is designed.
9.	We're developing a proposal for a strategic communications initiative focused on advocating for the integration of Ukrainian defence manufacturers into Western markets. The core of our project would be to highlight their battlefield-proven innovations, resilience, and potential for strengthening allied supply chains. Could you advise on which funding cluster or priority area this project would best align with?	Defense industry cooperation is indeed an increasingly important part of EU–Ukraine relations, reflected in various instruments and ongoing dialogues on defense industrial capacity. However, the Ukraine2EU Call for Proposals is specifically focused on supporting Ukraine’s EU accession process, with a particular emphasis on alignment with the EU acquis. Unless your proposal clearly demonstrates how the proposed activities support Ukraine’s alignment with the EU acquis, the integration of the defense industry into Western markets may fall outside the primary scope of this Call.
10.	Could you advise if a project centred on strategic communications for Ukraine's defense industry—for instance, an advocacy initiative to support their integration into the EU market—would be considered relevant to this call, and if so, under which funding cluster it would best align?	
11.	Can a project work under multiple Clusters, if the question is cross-sectoral?	Yes, and we acknowledge that such multiple cluster projects can be particularly helpful if well designed.
12.	Should the project cover the national level or the particular communities/regions are eligible?	It is not mandatory that the project would have a national focus.
13.	It would be great to find details on the SoW / all potential topics and activities (at high level)	

14.	Could you provide some examples of projects eligible under Cluster 4? Is it possible to submit a project focused on cleaning riverbanks or installing solar systems for water sources?	<p>We cannot provide specific examples of eligible projects or details about the scope of work and potential topics.</p> <p>The call for proposals is open for a broad range of potential actions including advocacy, public consultation and communication, impact assessment, analysis and drafting of legislation and inputs for negotiation processes and EU accession broadly, and others.</p> <p>Eligibility criteria for the action and costs are outlined in <i>Sections 2.1.3 and 2.1.4</i> of the Guidelines for Applicants</p>
15.	Whether a broad sociological survey of Ukrainians could be funded by this program?	
16.	How to improve situation about freedom of speech in Ukraine and speed up movement to European Union	
17.	What specific areas of activity or topics are considered eligible under Cluster 3: "Competitiveness and Inclusive Growth" within the Ukraine2EU grant competition?	
18.	Is forestry eligible for the project?	Such actions are not excluded from the call, provided they are designed to meet the objectives and priorities of the call.
19.	Possibility of supporting the development of a regional cluster for the processing of agricultural products	
20.	Are educational projects eligible to participate in the call?	
21.	To which cluster of European integration, in accordance with the conditions of application, could be the project on training events on the basics of European integration for representatives of local governments of all regions of Ukraine be attributed?	We cannot answer the question. It would depend on the specific content of the training.
22.	Could this project consider support activities for critical infrastructures in Ukraine?	<p>As the Call aims to encourage CSOs to support Ukraine's alignment with the EU acquis and broader membership goals, the activities proposed must directly reflect this.</p> <p>Furthermore, infrastructure development is subject to the limitations on eligible costs set out in <i>Section 2.1.4</i> of the Guidelines for Applicants.</p>
23.	Together with other CSO, we plan to provide some analytical support (impact assessment, public consultations,	While acknowledging the dynamic and fluid nature of the EU accession process, and the need for flexibility, we would advise designing actions that have a clear and

	etc.). for the Ministry of Economy. While some tasks have been provided already, more will come soon (at this point, the future needs are uncertain). Therefore, is it possible to mention some more general tasks scope in the grant proposal? Like “providing analytical support for the Mineco regarding legal approximation of chapter 3 aquis”?	considered direction rather than designing an ad-hoc support facility. We advise CSOs to suggest an appropriate balance.
24.	What results are prioritized: legislative changes, tangible outcomes such as the construction of a facility, or media products?	The call will prioritise actions and results that best help achieve the objective of EU accession and meets the other criteria listed in the call. Therefore, it depends on how the action is designed. It is noted that Ukraine2EU is a policy and legislative focused project and does generally not engage in construction activities.
25.	We are the largest online learning platform in Ukraine, and our idea is to develop educational courses for civil servants focused on the harmonization of EU and Ukrainian legislation. Would such a project be eligible for support under this call?	Such a project would be eligible as long as it meets all other eligibility criteria. Whether it receives funding would depend on it being well-designed and responding effectively to the objectives and selection and award criteria of the call.
26.	Can the project focus on advocacy and media content that promotes EU accession, showcases progress and positive cases, and builds public support for related reforms? If so, is cooperation with government bodies mandatory in this case?	Such intervention would be eligible as long as it meets all other eligibility criteria. Specific cooperation with government bodies is not mandatory, but reference is made to the call criteria of being aligned with government policies and priorities for EU accession.
27.	Could you please explain a bit more in detail regarding the educational activities which are eligible within the grant?	Educational activities might be eligible within the grant if they are likely to contribute directly to the objective of the call and respond well to the criteria of the call. We cannot be more precise than that.
28.	Will letter of support or recommendation be required from state agencies or ministries be required at the full application stage or later? And will such support letters strengthen the application?	Such letters of support or recommendation will not be mandatory but can strengthen the application as an indication that the application is aligned with government priorities. There are, however, also other ways to demonstrate that alignment.
29.	Is there a priority for projects in the regions over Kyiv?	No.
30.	Can a state university be an eligible entity (applicant) for the purposes of this grant?	

31.	Is it possible for a CSO to apply in partnership with a commercial entity?	
32.	Would international CSOs, not having a CSO status in Ukraine, be eligible to apply?	
33.	Is Ukrainian business school, which is non for profit, but not an NGO, is eligible to apply?	
34.	Are there any possibilities for state bank to participate in your programs? If yes, how.	
35.	Should the partner also be a non-governmental organization if the applicant is a non-governmental organization?	
36.	Whether international CSOs, such as the German Marshall Fund of the United States (GMF), would be eligible to apply despite not having a CSO status in Ukraine, given that: (1) GMF is represented in Ukraine by a Senior Fellow based in Kyiv Valeriia Ivanova, former Deputy Head of Ukraine's State Agency for Restoration and Development of Infrastructure of Ukraine; (2) GMF employs Ukrainian nationals - experts in the areas of EU accession, recovery and governance reforms in Kyiv, Brussels, Berlin, and Washington DC; (3) GMF is home to Ukraine Reform Working Group ( <a href="https://www.gmfus.org/democracy-work/strategic-democracy-initiatives/ukraine-reform-working-group">https://www.gmfus.org/democracy-work/strategic-democracy-initiatives/ukraine-reform-working-group</a> ), currently the world's largest platform connecting over 200 leading Ukraine-based reform experts representing over 70 key Ukrainian CSOs with over 100 international partners.	<p><b>The applicant and co-applicant must be non-profit-making, non-governmental organization</b> as defined by the <a href="#">Law of Ukraine 'On Public Associations'</a> No. 4572-VI of 22 March 2012.</p> <p>Both the applicant and the co-applicant must meet the eligibility criteria as outlined in <i>Section 2.1.1. Eligibility of Applicants</i> of the Guidelines for Applicants.</p>
37.	Does the applicant CSO need to be registered in Ukraine, or can they be registered in Denmark?	
38.	Is it possible for a CSO to apply in partnership with a commercial entity? The CSO was established by	

	representatives of a commercial organization with a strong track record in the proposed activities. However, their previous experience was within a commercial framework, and the CSO itself cannot demonstrate the required turnover, whereas the commercial entity can provide this evidence.	<p><b>The applicant and co-applicant must be established in Ukraine.</b></p> <p>Both the applicant and the co-applicant must meet all the eligibility criteria outlined in Section 2.1.1. Eligibility of Applicants of the Guidelines for Applicants.</p>
39.	Regarding the eligibility criteria that lead applications must have an annual turnover above €200.000 and at least double the grant size, I have the following question: My organization has obtained legal registration in Ukraine, and we have a turnover well above EUR 200.000. The funds are managed out of our HQ outside Ukraine (in Denmark). Are we eligible as a lead applicant?	
40.	Is it obligatory to be registered in Ukraine? If CSO registered in the EU but has the project for and with Ukraine may it be eligible?	
41.	The call for proposals states that the eligible applicant should be “a non-governmental organisation, as defined by the Law of Ukraine ‘On Public Associations’ No. 4572-VI of 22 March 2012, and be effectively established in Ukraine.” As it is stated, the call appears to be intended for Ukrainian NGOs. However, could you please confirm whether international NGOs that are established and operating in Ukraine (such as DRI - an organisation headquartered in Berlin but with a local presence in Ukraine) are also eligible to apply?	
42.	We are an NGO registered and based in Ukraine, but working as part of an organisation that has branches in other countries (headquartered in the UK). As a branch of this organisation, but a separate legal entity registered in Ukraine whose funding comes from this wider group, would we be eligible?	

43.	Can educational institutions participate?	Any organisation should meet eligibility criteria specified in the Section 2.1.1. Eligibility of Applicants of the Guidelines for Applicants.
44.	Can the applicant be a business association?	
45.	Is a regional development agency eligible?	
46.	Does the Association of Legal Entities formally meet the requirements for CSO compliance?	The organisation must check if it complies with the provisions of the <a href="#">Law of Ukraine 'On Public Associations'</a> No. 4572-VI of 22 March 2012.
47.	If an NGO is registered in Ukraine as a local NGO under Ukrainian law, but is founded by and affiliated with an international organization, would it still be considered eligible and encouraged to apply?	
48.	Is there any requirements for who can be an associate partner? Not co-applicant	Other organisations or individuals may be involved in the action. Such associates may play a real role in the action but may not receive funding from the grant, except for per diem or travel costs. Associates do not have to meet the eligibility criteria referred to in Section 2.1.1.
49.	As of now, our NGO is not non-profit (on a single tax). Do we have to change the tax status at the stage of submitting the concept note or at the stage of concluding the agreement?	The tax status must be changed before the submission of the concept note.
50.	Probably, that question has already been answered, but you mentioned “beginner” NGO, how do you qualify for that status?	We have a great deal of respect and admiration for the vibrant, diverse, and large body of CSOs that exists in Ukraine. Many Ukrainian CSOs contribute very significantly to reform processes and the democratic functioning of society. Some of these CSOs are relatively new and/or relatively small and can often benefit from smaller grants, which may include support for capacity development. The term “beginner” refers to this early or nascent level of organisational development. We assess that Ukraine2EU is currently better able to work with somewhat more organisationally strong CSOs that do not need support for capacity development.
51.	What experience should have organization for applying to call?	We expect the organisation to have expertise in implementing similar projects, particularly regarding the issues to be addressed. It should also have necessary in-house management capacity, including staff, equipment and ability to handle the

		budget for the action. In addition, the organisation should have stable and sufficient financial resources.
52.	If the annual turnover is slightly below €200,000, would it still make sense to apply?	<p>Following the number of questions received, Corrigendum of the Guidelines for Applicants was issued and is published at the following web address:  <a href="https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu">https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu</a></p>
53.	Could you please confirm whether we understand correctly that the minimum annual turnover for the lead applicant must be above EUR 200,000 and, at the same time, at least double the amount of the grant requested? For example, if our grant request is for EUR 140,000, does this mean that the lead applicant's annual turnover must be at least EUR 280,000?	
54.	Does the requirement for annual turnover apply to the applicant's leader, or can this requirement be applied as a total for all consortium members (e.g., 50+50+100)?	
55.	Is it possible for a CSO with annual turnover of less than EUR 200,000 to apply for the grant?	
56.	The programme requires the lead applicant to have an annual turnover exceeding €200,000 and at least twice the grant amount requested. Could you please clarify whether this requirement is mandatory for all applicants?	
57.	The requirement of 'annual turnover above €200,000 and at least double the grant amount' makes it impossible for most Ukrainian SCOs to participate in the competition. Is this requirement expected to be removed in future Ukraine2EU calls?	
58.	So, the turnover or income of NGO should be 200 or 400 K euro in 2024?	
59.	What is meant by "turnover" – is funding received earlier from donors included?	The "turnover" refers to the total income of organisation i.e. turnover from sales of goods and services, operating income etc.



60.	What documents should confirm the annual turnover?	A copy of the lead applicant's profit and loss account and the balance sheet approved by management of entity as well as explanatory notes and /or annexes that form part of the financial statements (if available) for the last three financial years for which the accounts were closed. A copy of the latest account is not required from the co-applicant(s) (if any).
61.	Can the eligibility criteria in section 2.1.1. (on annual turnover and double the grant size) be met by jointly by Lead Applicant and Co-applicants?	Eligibility criteria outlined in Section 2.1.1 of the Guidelines for Applicants should be met separately by the lead applicant and co-applicant(s).
62.	At the full application stage, the guidelines state that the lead applicant must provide an audit report produced by an approved external auditor, where available. Could you please clarify whether this means the lead applicant is required to submit audit reports for the past 2–3 years, or if the submission is only necessary if such reports exist, and is therefore not mandatory?	<p>The lead applicant must submit:</p> <ul style="list-style-type: none"> <li>• an audit report prepared by a certified external auditor, if <ul style="list-style-type: none"> <li>- such a report available or</li> <li>- mandatory audit is required by EU or national law.</li> </ul> </li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>• a self-declaration signed by its authorized representative certifying the validity of its accounts.</li> </ul> <p>The report or declaration must cover the last three available financial years.</p>
63.	Is it mandatory to apply as a consortium with co-applicants, since this is mentioned several times in the guidelines?	It is not mandatory to implement the project with co-applicants. The lead applicant may act individually or with co-applicant(s).
64.	Is there a limitation in number of partners?	There are no limitations for partners (co-applicants).
65.	Are international partners required, and if so, what are the donor's preferences? Should the partners be NGOs, media, or government institutions?	Both the applicant and the co-applicant must meet all the eligibility criteria outlined in Section 2.1.1. Eligibility of Applicants of the Guidelines for Applicants. International partners could act only as associates.
66.	Will cooperation with a European partner be an advantage?	Not necessarily. Only if it is clearly demonstrated that the European partner adds value. We note that foreign partners are not eligible for funding through the call, but they could act as associates.
67.	Will the application from a coalition of organizations be given priority during the evaluation?	No. Being in a coalition is neither an advantage nor a disadvantage. It depends on how the coalition is structured and whether it clearly adds value.

68.	How are the costs of expenditure verification report covered? Should the applicant provide respective costs in the budget? If so how to estimate correctly estimate these costs?	The applicant should not include the cost of an expenditure verification report in the project budget, as this verification will be carried out by the Central Project Management Agency's (CPVA) authorized external body.
69.	Could you also provide details on the financial flow once the grants are awarded? Specifically, will the funds be channelled through Ukrainian ministries, or will they be transferred directly to the winning organizations or regional institutions? If possible, could you outline the mechanisms and financial institutions involved in this process?	The funds will be transferred directly to the lead applicant according to the payment schedule outlined in the grant contract. The lead applicant will then transfer the funds to the co-applicant(s) (if any).
70.	Will it be financing before grant activities or in the form of compensation of costs?	Prefinancing will be foreseen and made according to the payment schedule outlined in the grant contract.
71.	What does the grant cover?	<p>The grant covers eligible costs related to the implementation of project activities. The budget template is available at <a href="https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu">https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu</a> under the "Documents for Information" section.</p> <p>Requirements for eligibility of costs are provided in Section 2.1.4. <i>Eligibility of Costs and Results/Conditions</i> of the Guidelines for Applicants.</p> <p>There are some limitations for certain types of costs:</p> <ol style="list-style-type: none"> <li>1) Eligible costs for acquisition/ rental /creation of fixed assets (except for development of IT solutions) necessary for implementation of project activities shall not exceed 10 % of the total eligible direct costs estimated in the budget.</li> <li>2) Total eligible costs for administrative/ support staff (budget line 1.1.2 of the budget) and project office (category 4 of the Budget) shall not exceed 20 % of the total eligible direct costs estimated in the budget.</li> </ol> <p>The indirect costs may be eligible for flat rate funding, but the total must not exceed 7 % of the estimated total eligible direct costs (except project office costs).</p>
72.	What percentage of the total project amount may be covered by the grant (up to 50%, 80% or 100%)?	The requested grant may cover up to 100% of the total eligible costs of the project.

73.	Should NGOs invest their own financial resources?	
74.	Should the consortium allocate its own budget for the project, or it is supposed to be 100% funded?	
75.	What share of the budget may be allocated to project staff costs?	Total eligible costs for administrative/ support staff (budget line 1.1.2 of the budget) and project office (category 4 of the Budget) shall not exceed 20 % of the total eligible direct costs estimated in the budget.
76.	Can projects be shorter than 18 months?	The project may be shorter, but we recommend choosing a reasonable timeframe within which all activities can be implemented, considering potential risks. 18 months is the maximum duration, but not mandatory.
77.	Can we submit 2 applications and be part of other consortia (not as the lead)?	The applicant may submit two applications and participate in other applications as a co-applicant.
78.	Is it possible for one organization to submit two applications?	The lead applicant may not submit more than two applications and may not be awarded more than two grants under this call for proposals.
79.	Is there a standard template or format that should be followed when preparing the concept note?	You should use the concept note form available at <a href="https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu">https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu</a> . Please follow the instructions provided in the concept note template.
80.	Do you have to use the form of the concept note from the website <a href="https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu">https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu</a> ? Or we can just write it in the docx file?	
81.	Would it be allowed to adjust the proposed budget (e.g. +/- 10%) at the second stage? Or shall it be the fixed amount?	In the second phase, the budget may not vary from the initial estimate by more than 40% within the limits imposed by the guidelines for applicants.
82.	Should the first-stage narrative description also include a preliminary budget? If yes, is there a sample budget available?	In the concept note, lead applicants must only provide an estimate of the requested Ukraine2EU contribution. A detailed budget is to be submitted only by the lead applicants invited to submit a full application in the second phase.
83.	Does first stage narrative description should also include preliminary budget?	

84.	Is there a sample form for filling out the declaration?	Please download the form at <a href="https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu">https://cpva.lt/en/calls-for-proposals/eu-integration-programme-for-ukraine-ukraine2eu</a>
85.	Is the time of the deadline in CET?	The deadline for submission of concept notes is indicated in Kyiv time (EEST (UTC+3)).
86.	Should all activities take place in Ukraine or is it allowed to have some abroad?	The project will fund activities in Ukraine only.
87.	Is internship abroad allowed as a part of activity?	
88.	Regarding the requirement to have an annual turnover above €200,000 and at least double the grant size (for the lead applicant), should this turnover be demonstrated for the most recent financial year only, or can it be from a previous year, such as the year before last?	Compliance with this requirement will be determined by calculating the average over the last three financial years. This calculation will be based on documents submitted by the lead applicant, as specified in Section 2.2.5. of the 'Guidelines for Applicants'.
89.	What expenses are considered eligible and ineligible?	Eligible and ineligible costs are specified in Section 2.1.4. <i>Eligibility of costs and eligibility of results/conditions</i> of the 'Guidelines for Applicants'.
90.	Could you please confirm whether the turnover requirement is an absolute condition of eligibility for the lead applicant, meaning that organisations that have not met it in previous financial years would be ineligible to apply as the lead organisation?	As it is foreseen in the Guidelines for Applicants and the Corrigendum for Guidelines for Applicants, to be eligible for a grant, <b>the lead applicant must have</b> an annual turnover above €200.000 or at least double the grant size, whichever is the lower (applicable only for the lead applicant).
91.	Can our organization describe two projects in one concept note that are inextricably linked by their joint implementation? Can the organization specify two separate budgets in one concept note	If separate projects are planned, each of them must be submitted separately. This means that they should each have their own concept note and budget. We would also like to point out that they will also be evaluated separately. If the projects are closely related and should be implemented as one, we suggest considering submitting a single project (concept note).
92.	Could you please confirm whether the donor under this programme qualifies as a development partner, so that the project (if selected) under this grant could be potentially registered in Ukraine as an international technical assistance (ITA) project?	The project under this grant could be potentially registered in Ukraine as an international technical assistance (ITA) project.

93.	Will the organization's own contribution be given priority?	Co-financing is appreciated but not required, so the priority will not be given.
94.	Would cooperation with regional and/or local authorities also be considered as meeting the evaluation criteria related to Government and/or Verkhovna Rada policy priorities linked to Ukraine's EU accession and reform commitments?	Engagement with regional and/or local authorities will be considered relevant, as these actors play an important role in implementing national policies alongside the Government and Verkhovna Rada. Letters of support or recommendation are not mandatory, but they can strengthen an application by demonstrating alignment with state priorities. Other ways of showing such alignment are also acceptable.
95.	Regarding the requirement to have an annual turnover above €200,000 and at least double the grant size (for the lead applicant), should this turnover be demonstrated for the most recent financial year only, or can it be from a previous year, such as the year before last?	Compliance with the requirement “the lead applicant must have an annual turnover above €200.000 or at least double the grant size, whichever is the lower (applicable only for the lead applicant)” will be determined by calculating the average over the last three financial years. This calculation will be based on documents submitted by the lead applicant, as specified in Section 2.2.5. of the 'Guidelines for Applicants'.
96.	As the Good Grants platform does not allow additional documents to be submitted, could we attach a supporting document (e.g., a letter of support) as an additional page to the Concept Note?	In the first phase we only ask you to submit the Concept Note and the Declaration of the Lead Applicant. All supporting documents should be uploaded together with the Full Application. In this case, we suggest mentioning the letter of support in the Concept Note and adding it with the full application if you are successful in the second phase.
97.	Is a public association that was established before the Law of Ukraine 'On Public Associations' No. 4572-VI of 22 March 2012 came into force considered eligible if it was established in compliance with the legislation governing the establishment of NGOs at that time?	An organization is considered to meet the criterion „be a non-governmental organization, as defined by the Law of Ukraine “On Public Associations” No. 4572-VI of 22 March 2012” (hereinafter - the Law) if it was established in full compliance with the legislation in force at the time and their Statutes meet the requirements of the Law.