







## The Guidelines for Applicants hereafter GfA.

	Country	Question	Answer
1		Are pilot projects eligible for funding consideration?	Yes, pilot projects are very much encouraged to participate in the call if it aligns with the project priorities and action eligibility (Eligibility criteria for the action and costs are outlined in Sections 2.1.3 and 2.1.4 of the GfA). Please be advised, that Section 2.1.3 of the GfA foresees restrictions for types of actions which are not eligible, which include "actions focusing exclusively on infrastructure without accompanying capacity building or service delivery components", therefore planning any actions focused on pilot projects, be mindful of the requirements.
2	St. Lucia	Can more than one project be approved for funding within the same country?	Yes, more than one project can be funded in the same country, as there is no country-level limit and applications are selected based on eligibility and their evaluation score. Actions implemented in more than one of the 6 target countries are encouraged and have a better chance to receive higher points during the evaluation on regional coverage. (Evaluation and selection of applications grids are outlined in Section 2.3. of the GfA).  Please be advised there are limitations on number of applications and grants per applicants (refer to section 2.1.3 of the GfA).
3		What factors might decrease a country's likelihood of securing the funding approval?	Actions must take place in and be addressed to one or more of the following countries: Antigua & Barbuda, Dominica, Grenada, Saint Kitts & Nevis, Saint Lucia, and Saint Vincent & the Grenadines. The call does not apply country quotas nor does it favour any specific country among these six.









		The likelihood of receiving a grant depends on the quality of the proposal. After confirming that the action and the applicants meet all eligibility requirements, (Please see section 2.1.1. and 2.1.3 of the Guidelines for applicants) the contracting authority evaluates both the Concept Note and the Full Application. The higher the score, the better the chances of being awarded a grant. You can consult the detailed scoring criteria in Section 2.3 of the Guidelines for Applicants.  To minimise the risk of rejection, applicants are advised to carefully follow the GfA and use the checklist in the application form. (https://cpva.lt/wpcontent/uploads/2025/10/5Checklist-1.docx).
4	- Will organizations like The Inter American Institute for Cooperation on Agriculture (IICA) is eligible to apply in an effort to support CBOs, Faith Based Organisation and NGOS who are not capable of writing and coordinating projects of this magnitude.	Please refer to article 2.1.1 of the GfA 2.1.1. on thee of applicants (i.e. lead applicant and co-applicant(s)). Please be mindful on the requirements linked to geographical focus, participation of international entities, and exclusion of entities which already receive funding under EU-Caribbean Regional Food Security Programme (i.e. <i>Entities that are currently receiving direct EU funding from the European Commission or from the European Union Delegation to Barbados (or from any other EU Delegation) under the EU-Caribbean Regional Food Security Programme are not eligible to apply under this call for proposals. However, organisations that receive funding indirectly through these direct beneficiaries remain eligible.).</i>
5	- Institutions like IICA can submit a proposal?	According to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.
6	- Can I apply since I will be retired in 2026	Under GfA Section 2.1.1, only legal persons may apply as lead applicants or coapplicants; individuals cannot apply in their own name under this call. This call does









		not foresee any age restrictions for project team members which are legally employed (or contracted for service) by the applicants as long as this contractual relationship complies with applicable legal acts.
7	- Are all value-added food products included e.g. cocoa products, fruit-based like juices? Circular economy products which help soils like compost? Climate-resilient practices like agroforestry, permaculture? Renovation to make a commercial kitchen? Purchase of agroprocessing equipment? A farm vehicle and equipment?	In general activities and items you listed could be eligible if they clearly support the action's objectives, contribute to sustainable and inclusive food security, and are part of a coherent package of activities. The likelihood of receiving a grant depends on the quality of the proposal. After confirming that the action and the applicants meet all eligibility requirements (Please see section 2.1.1. and 2.1.3 of the Guidelines for applicants), the Contracting authority evaluates both the Concept Note and the Full Application. The higher the score, the better the chances of being awarded a grant. Please note, that equipment purchases are allowed but cannot exceed 30% of the total eligible budget. Infrastructure or renovation works may be included only when directly linked to service delivery and cannot be standalone activities. According to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.
8	- Will beneficiary organizations be required to show how the proposed i terventions either avoid duplication or build on existing system to optimize the use of the resources.	Yes, applicants must indicate in their applications how the proposed intervention avoid duplication and complement, build on, or create synergies with existing initiatives and systems in the application form. See to section 2.2 "Evaluation and selection of applications" of the GfA to understand how this information could impact scoring of the Concept note and Full Application.









9		My project is not community led	Yes, the community-involved organization could be eligible if it is a non-profit
		but community involved. Would it	organization and fulfil other eligibility requirements set in GfA section 2.1 Eligibility
		still be eligible for funding? Re:	criteria.
		we are establishing an Outgrower	Please note that the action should focus on and must show clear added value for
		Programme with small and	farmers and the wider community, while not be solely profit orientated. Please be
		medium scale farmers that will	advised to check the GfA sections 2.1.3 and 2.1.4 on the eligibility of the action.
		grow crops for our processing	According to the part "Further information about the applications" of the section 2.2 of
		operations. We in turn will turn	the GfA, Contracting authority cannot give a prior opinion on the eligibility of lead
		these crops into primary	applicants and co-applicants, an action or specific activities.
		products like raw pulps and	
		juices for other food	
		manufacturers in the region to	
		use for tertiary production.	
	-		According to the GfA section 2.1.3., the duration of the implementation period of an
10		Ofr how long will.thjd grant run?	action may not be lower than 6 months nor exceed 12 months.
	St. Lucia	How long is the duration of the	
11		project?	
	-		Only non-profit organisations that meet all other eligibility requirements may apply. For
12		Can private sector firms also	full details on applicant eligibility, please refer to Section 2.1 'Eligibility Criteria' of the
. <u>-</u>		submit applications?	Guidelines for Applicants.
13	-		Annex G of the GfA refers to the Grant Contract and its annexes. According to the Annex
			II General Conditions, Article 2 Reporting Obligations, the beneficiary will be obliged to









	What are the reporting requirements for this grant? Types of reports, frequency, etc.	provide the final narrative, and financial reports will all the supporting documents within 2-3 months after the project implementation period end. Additional interim minor reports, necessary to track the ongoing action progress and financial health could be introduced depending on the properties of the action and would be agreed with awarded grantees during the contract development stage.  Also, Monthly or bi-monthly calls and briefs could be agreed with the grant beneficiary upon the need.
14	- Will there be a guide in filling the application?	Yes, during the information event, the demo will be provided to clearly show how to apply through Submitable.com system. After the information event, the recording will be placed here: https://cpva.lt/en/calls-for-proposals/social-protection-and-nutrition-for-sustainable-agri-food-systems-in-the-caribbean-eucan-facility-nourishing-futures-together  For more clarity it is possible to review the following videos:  • https://submittable.help/en/articles/4926006-what-notifications-should-i-expect-to-receive-from-submittable-as-a-submitter  • https://submittable.help/en/articles/7940128-getting-started-as-a-new-submitter  • https://submittable.help/en/collections/185534-help-for-applicants
15	How does the evaluation committee view capital investments in durable	In general, the activities and items you listed could be eligible if they clearly support the action's objectives, contribute to food security, and form part of a coherent package of activities. Capital investments are viewed positively when they strengthen long-term sustainability, improve climate resilience, or enhance food production capacity,









	agricultural assets, like raised garden beds, as part of a project's sustainability plan?	provided they are not stand-alone infrastructure investments but are integrated into broader interventions (e.g., training, capacity building, nutrition-sensitive agriculture). The likelihood of receiving a grant depends on the overall quality of the proposal. Once the eligibility of the action and applicants is confirmed (please see Sections 2.1.1 and
		2.1.3 of the Guidelines for Applicants), both the Concept Note and the Full Application are evaluated. The higher the score, the better the chances of being awarded a grant. Please note that equipment purchases are allowed but cannot exceed 30% of the total eligible budget. Infrastructure or renovation works may also be included, but only when they are directly linked to service delivery and cannot be implemented as stand-alone activities. Please note that according to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.
16	- We currently have a coalition of farmers from Dominica, St. Lucia, and Guadeloupe working independently via our efforts on farmer development and standardization of regional farm produce. Can we apply for this project?	According to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.  Please be advised to check the GfA sections 2.1.1 on the eligibility of the applicants, and sections 2.1.3 and 2.1.4 on the eligibility of the action.  Section 2.1.1 requires, that lead applicant, who submits the proposal, apart other requirements must be an established legal person of non-profit status.  Part "Location" of section 2.1.3 of the GfA identifies 6 eligible countries where action activities can take place. While Dominica and St. Lucia are part of that list, unfortunately, Guadeloupe is not.









17	- Can I apply for the two Lots?	According to the GfA Section 2.1.3. Eligible actions, The lead applicant may not submit more than two applications. However, may not be awarded more than one grant under this call for proposals per lot.  A co-applicant may not be the co-applicant in more than 1 application under this call for proposals per lot. A co-applicant may not be awarded more than 1 grant under this call for proposals per lot.  Therefore yes, you can submit 2 applications in total – 1 per each lot.
18	Is a nutrition education and policy advocacy project eligible under priority 2?	Yes, nutrition education and nutrition-focused policy advocacy are eligible under Priority 2, provided they clearly contribute to improving equitable access to healthy and nutritionally adequate diets and support behaviour change. For the specific action eligibility, please be advised to check the GfA sections 2.1.3 and 2.1.4 on the eligibility of the action.
19	Is this prorequired to be a joint venture amount the different islands or can everyone apply individual a d for the full amount if needed?	No, it is not required to be a joint venture among different islands. Multi-country actions can receive additional points, but single country proposals are fully eligible (please see section 2.1.1. of the Guidelines for appli cants).  Please be advised that few individual applications by a single implementers cannot have direct inter-dependence with each other, and each must be a standalone project, which can be implemented without reliance on any other proposal/project. However, mutual synergies between future grantees will be encouraged.
20	- Would a nutrition awareness campaign focused on children	As indicated in the GfA section 2.1.3. Eligible actions, awareness rising campaigns on healthy diets and school/community feeding programmes are eligible under this call.









		and an accompanying curriculum/school based online portal be eligible?	However, please keep in mind that the action and the applicants must also fulfil the other eligibility conditions set out in Sections 2.1 and 2.2 of the GfA.  Please note that according to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.
21	-	Does this project cover mental and holistic wellness?	The project does not fund mental or holistic wellness as stand-alone themes. However, wellness-related activities could be eligible if they are clearly linked to the call's objectives, particularly nutrition, social inclusion, or support to vulnerable groups and form part of a coherent, food-system-related intervention.  The likelihood of receiving a grant depends on the overall quality of the proposal. Once the eligibility of the action and applicants is confirmed (please see Sections 2.1.1 and 2.1.3 of the Guidelines for Applicants), both the Concept Note and the Full Application are evaluated. The higher the score, the better the chances of being awarded a grant (please se Section 2.3. of the Guidelines for Applicants).  Please note that according to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.
22	-	Can a proposal cover multiple countries ?	Actions must take place in and be addressed to one <u>or more</u> of the following countries: Antigua & Barbuda, Dominica, Grenada, Saint Kitts & Nevis, Saint Lucia, and Saint Vincent & the Grenadines.









		Actions implemented in more than one of the 6 target countries are encouraged and have a better chance to receive higher points during the evaluation on regional coverage. (Evaluation and selection of applications grids are outlined in Section 2.3. of the GfA).
23	So [company name] transform local produce into natural, nutritious, healthy foods in such instance, can the company collaborate with a non profit organization to submit an application?	According to the GfA Section 2.1.1., profit-making companies/organizations cannot be lead or co-applicants under this call. However, profit-making companies/organization could be eligible as contractors involved in the implementation as service provider or associates.
24	- What is Criteria to include property development?	Please note that equipment purchases are allowed but cannot exceed 30% of the total eligible budget. Infrastructure or renovation works may be included only when directly linked to capacity building and (or) service delivery, and cannot be standalone activities, meaning that large construction or commercial real estate development is not permitted. Any property-related work must support broader activities and comply with budget rules.  As per requirements of "Ineligible costs" of section 2.1.4 of the GfA, investment into land or buildings is not eligible, except where necessary for the direct implementation of the action, in which case ownership must be transferred in accordance with Article 7.5 of the general conditions of the standard grant contract (annex G).









			According to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting Authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.
25	-	Do you offer both financial and technical support?	In general CPVA, as contracting authority will not provide "technical support" in classical definition (no material or expertise support for the grantees to implement the proposed Action). All foreseen and budgeted activities and budget items will be covered financially under the contract by the CPVA in their actual cost, but there will be no CPVA involvement in the level of technical / physical implementation. However, there could be cases where CPVA representatives could be physically involved (e.g. CPVA has a right to monitor implementation progress, so CPVA representatives could participate in online or on-site events). During the implementation of projects, CPVA will provide guidance and support on contractual compliance, reporting, contract amendment, cost verification procedures, etc. Please refer to standard General Conditions of the Grant Contracts (Annex G to GfA) for Contracting Authority's rights and obligations. Lastly, proposed actions by their nature could have elements, which necessitate or could benefit from partnership with other grantees and EUCAN stakeholders, and in such cases CPVA could offer liaison or networking opportunities.
26	-	What documents or supporting materials are required?	During the application submission, the applicants despite the action and budget related documents (concept note, full application, budget, logical framework,) are required to submit supporting documents such as Statues of the organization, lead applicants/coapplicants experience, Declaration by the lead applicant, Mandates for co-applicants (if any), Declaration on Honour, Identification form, Financial Capacity Verification









		questionnaire (and documents required under it, see Annex E), lead applicant's profit and loss account and the balance sheet for up to the three last financial years for which the accounts were closed, Self-evaluation questionnaire (for all these documents please refer to the section 2.2., 2.5. of GfA, Annex A - Concept note and full application, Annex L, Annex E).
27	- Are there restrictions on how the funds can be used?	Grant funds may be used only for eligible costs that are necessary for implementing the proposed action. They must be used only for objects (budget items) as identified and described in GfA Annex G - Grant Contract → Annex III Budget.  As per section 2.1.3. the following actions are ineligible:  • actions of a purely commercial nature without clear social inclusion or nutrition outcomes;  • actions not aligned with the global objective and priorities of this call;  • actions focusing exclusively on infrastructure without accompanying capacity building or service delivery components;  • actions concerned only or mainly with individual sponsorships for participation in workshops, seminars, conferences and congresses;  • actions concerned only or mainly with individual scholarships for studies or training courses;  • actions and measures that may result in violation of human rights in partner
		<ul> <li>countries or causing significant adverse effects on the environment or the climate".</li> <li>As per Section 2.1.4 of the Guidelines for applicants, the following costs are ineligible:</li> <li>debts and debt service charges (interest);</li> <li>provisions for losses or potential future liabilities;</li> </ul>









		<ul> <li>costs declared by the beneficiary(ies) and financed by another action or work programme receiving a European Union (including through EDF) grant;</li> <li>purchases of land or buildings, except where necessary for the direct implementation of the action, in which case ownership must be transferred in accordance with Article 7.5 of the general conditions of the standard grant contract, at the latest at the end of the action;</li> <li>currency exchange losses;</li> <li>bonuses included in costs of staff;</li> <li>negative interest charged by banks or other financial institutions;</li> <li>credit to third parties;</li> <li>indirect taxes ((including, but not limited to sales tax, value-added tax (VAT), excise tax, consumption tax, or tariff).</li> </ul>
28	Is the funding disbursed upfront, in phases, or as reimbursements?	After signing the grant contract, the Contracting Authority will provide an initial prefinancing of up to 80%. The 80% pre-financing is paid in full, but it may be disbursed in several instalments, with each instalment not exceeding EUR 60,000; each sub-sequent instalment of the pre-financing would be disbursed based on the submission of Action Status Reports and CPVA approval of these reports.  Please note that the remaining 20% is paid at the end of implementation after the submission of the final narrative and financial report, and completion of the expenditure verification (audit). This amount should be available from the financial resources available to applicants, and would be reimbursed after approval of aforementioned documents after the end of the project.
		(please refer to Section 2.1.4 of GfA).









	If the organization does not have a proven record yet, does it able to apply?		
29		<ul> <li>(iii) promoting access to and adoption of healthy, nutritionally adequate diets;</li> <li>(iv) implementing nutrition education, school feeding, or behaviour-change interventions related to food and nutrition; and/or (v) developing or promoting - social-innovation and/or circular-economy solutions that enhance the sustainability, efficiency, or attractiveness of local</li> <li>capacity to implement the action;</li> </ul>	
30	If the project is an established youth or an established autism focused NGO that is setting up an agriculture project for food security does that fit in your criteria or do they have to have a proven agriculture record?	operational and financial reliability.	
		Accordingly, organisations must demonstrate a relevant track record and capacity in the above field(s) (e.g., prior projects, results, and appropriate staffing/operational	









33	<ul> <li>would it be permissible to allocate part of the funds toward</li> </ul>	According to the GfA Section 2.1.4. the call for proposals does not fund any actions that involves the transfer of funds to third parties.
32		Actions implemented in more than one of the 6 target countries are encouraged and have a better chance to receive higher points during the evaluation on regional coverage. (Evaluation and selection of applications grids are outlined in Section 2.3. of the GfA). Moreover, The Contracting Authority reserves the right to increase the overall financial amount should savings be identified. It is a subject to the availability of funds and applicable rules (according to the Contract Procedures for European Union External Action, a Practical Guide).
	- If the fund available is 500K across 6 countries does that mean around 6-8 projects maximum? Is it one per country or another way?	Yes, more than one project can be funded in the same country, as there is no country-level limit and applications are selected based on eligibility and their evaluation score.  The final number of funded projects may be around 4–10, depending on grant amounts.  The €500k is shared among all lots and all countries. There is no country-specific
31	- Will the fund invite proposals for the future?	No additional calls for proposals are foreseen beyond the current call. Any future opportunities would depend on programme priorities and budget availability and, if applicable, would be communicated through the official channels of CPVA.
		systems) to be considered eligible. Please be also informed that CPVA providing the guidance and support of reading and understanding the GfA, but do not evaluate the eligibility of the applicants and do not provide the prior opinion on that.









		establishing a small micro- financing scheme or grant fund within the proposal?	"This call for proposals does not foresee the provision of financial to third parties. Support to third parties who are members of the defined target groups shall be achieved not through direct financial transfers (sub-granting, cash awards and prizes, subsidies) but through the transfer of results and benefits generated by the action (e.g. training courses and seminars, distribution of information materials, provision of equipment, assets, or other non-cash inputs).'
34	Grenada	GrenadaGrows Ltd is a startup company in a public private partnership with the Grenada Solid Waste Management Authority. Does our company qualify to apply?	According to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting Authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.  Only non-profit organisations that meet all other eligibility requirements may apply. For full details on applicant eligibility, please refer to Section 2.1.1 of the Guidelines for Applicants.  Profit making companies/organizations could be eligible as associates (pro-bono participation with covered travel costs) or contractors (chosen under grantee's procurement procedures) to be involved in the implementation of the project, please refer to Section 2.1.2 of the Guidelines for Applicants.
35	Dominica	Can a locally based NGO with international roots apply alone. Can this entity apply in a given lot for multiple countries under a thematic area? If yes, is the max 150000 Euro spread across the	<ul> <li>Can a locally based NGO with international roots apply alone?</li> <li>Applications may be submitted by a single applicant if that applicant is:         <ul> <li>a local entity established in one of the listed Caribbean countries; or</li> <li>a local branch/affiliated body of an international entity.</li> </ul> </li> </ul>









multiple countries? Can this entity apply for both lot 1 and 2.

In all cases, all applicants (lead and co-applicants) must demonstrate effective establishment and registered operational capacity (e.g. official office, branch, or affiliated body with legal registration) in one or more of the listed Caribbean countries.

Affiliations or historic relations to any other international NGO has not impact as long as solo applicant matches these and all other applicable requirements. For full details on applicant eligibility, please refer to Section 2.1.1

Can this entity apply in a given lot for multiple countries under a thematic area?

Can this entity apply for both lot 1 and 2?

According to the GfA Section 2.1.3. Eligible actions, the lead applicant may not submit more than 2 applications - 1 per lot. Any specific applicant can submit a single proposal for Lot 1 OR lot 2 or can submit 2 standalone proposals – 1 for Lot 1, and 1 for Lot 2 (refer to 2.1.3. Eligible actions: actions for which an application may be made of GfA). Applicants cannot submit 2 or more proposals under a single Lot regardless of the properties or inter-connections between these proposals. Please be advised, that direct dependence between 2 proposals is not encouraged, as there are no guarantees, that both proposals would be selected and only 1 could be awarded for an independent standalone implementation. Properties of the applicant does not limit the possibility for that applicant to participate only in Lot 1 or Lot 2, the eligibility requirement apply same for both lots.

For clarity reasons – "proposal" scope should cover a single "project", which can be implemented in 1 or more of eligible Caribbean countries (Actions implemented in more than one of the 6 target countries are encouraged and have a better chance to receive higher points during the evaluation on regional coverage. (Evaluation and selection of applications grids are outlined in Section 2.3. of the GfA)). Applicant must not submit project "doing X" in different countries as different proposals (i.e. if applicant want to do









X in countries A and B, this is a single proposal, and not 2 proposals, first for "doing X in country A", and second "doing X in country B"). Also, applicants are not permitted to submit 2 or more competing proposals like "doing X in country A" and "doing Y in country B". In these scenarios this would happen, only 1 proposal from a specific applicant can be selected for further evaluation.

If yes, is the max 150 000 Euro spread across the multiple countries?

According to the 1.3. Financial allocation provided by the contracting authority of GfA, the Lot 1 amounts are from 50 000 EUR to 100 000 EUR, whereas for Lot 2 the amounts are from 50 000 EUR to 150 000 EUR.

It is regardless of if the project will be implemented in 1 or more eligible countries.

According to the part "Further information about the applications" of the section 2.2 of the GfA, Contracting Authority cannot give a prior opinion on the eligibility of lead applicants and co-applicants, an action or specific activities.