



Central project
management
agency

Twinning Training 2026

Duration: 2 days

Fee: 750 €

Location: Vilnius, Lithuania

@CPVA Headquarters (S.Konarskio str. 13)

Date: 15–16 April 2026

REGISTRATION

CPVA PERFORMS MANDATORY FUNCTIONS OF THE NATIONAL CONTACT POINT
TOGETHER WITH THE MINISTRY OF FOREIGN AFFAIRS OF THE REPUBLIC OF LITHUANIA

TRAINING PROGRAMME
EU TWINNING PROJECT: from proposal to implementation
Day ONE, 15 APRIL 2026

**09:00 – 10:30 Welcome, Introduction and background of the Twinning instrument
(Ugnė Chmeliauskaitė, CPVA; German partners)**

- Introduction of the EU Twinning instrument
- Lithuanian experience in Twinning
- Legal framework, Geography and Statistics
- Latest developments

10:30 – 10:45 Coffee break

**10:45 – 11:30 Main principles
(Brigita Domanskytė, CPVA)**

- Key players (Project Leaders, Resident Twinning Advisors, Component Leaders, Short-Term Experts, etc.)
- Role of National Contact Points
- Mandated bodies
- Twinning versus Twinning Light

11:30 – 13:00 Lunch

**13:00 – 14:00 Call for proposals
(Milda Stravinskė, CPVA)**

- Twinning Fiche and Call for Twinning and Twinning light proposals
- Member State Consortium
- Preparation of proposals
- Evaluation of proposals

14:00 – 14:15 Coffee break

**14:15 – 15:00 Evaluation and Selection of the proposals
(Milda Stravinskė, CPVA)**

- Preparation of oral presentation
- Roles of the project team
- Typical mistakes and how to avoid them
- Questions and Answers session

**15:00 – 16:00 Preparing EU Twinning Project communication and visibility plan
(Milda Stravinskė, CPVA)**

- Overall purpose of communication activities, key target groups
- General rules and key elements of EU visual identity
- Planning communication activities, finances, human resources
- CPVA experience

16:00 End of the first day / 17:00 Vilnius sightseeing tour / 19:00 Dinner



Day TWO, 16 APRIL 2026

09:00-10:30 EU Twinning project implementation: Contract (*Ugnė Chmeliauskaitė, CPVA*)

- Twinning Contract
- Special Conditions
- Annexes to the Twinning Contract
- Drafting Twinning Work Plan
- Changes to the Twinning Contract
- Project reporting
- Project Steering Committees
- Missions

10:30 – 10:45 Coffee break

10:45 – 12:00 Financial management of EU Twinning contracts (*Ugnė Chmeliauskaitė, CPVA*)

- Structure of the project budget
- Eligible Cost
- Financial Management and Control
- Audit procedures

12:00 – 13:30 Lunch

13:30-14:15 Resident Twinning Advisor: On site practicalities (*Ugnė Chmeliauskaitė, CPVA*)

- Preparation for the Secondment
- Selection of the assistants
- Collaboration and cooperation with key partners

14:15 – 14:30 Coffee break

14:30 – 15:30 Twinning: Challenges and Opportunities (Roundtable discussion)

- Twinning tendencies
- Experience sharing

15:30-16:00 Closing of the Twinning training

LECTURERS



Ms Ugnė Chmeliauskaitė – International Development Cooperation expert with more than 10 years' experience on the field. Ugnė is a Deputy Head of International Development Cooperation Projects Division at the Central Project Management Agency (CPVA). She is performing mandatory administrative functions of the National Contact Point in Lithuania and is responsible for overall Twinning programme coordination in Lithuania and CPVA. Ms Ugnė Chmeliauskaitė has been in charge of overall coordination of more than 30 Twinning projects. Moreover, she has more than 6 years experience in lecturing in various national and international Twinning trainings. Ms Ugnė Chmeliauskaitė has University Education in International Relations and Political Science and has a Master's Degree in International Communication. She is fluent in English and Lithuanian and can have a conversation in Russian and Spanish.



Ms Milda Stravinskė – Senior project Manager at the Central Project Management Agency. Milda's Twinning experience started with hands-on approach, as she participated as a Short-Term expert in Twinning and other international development cooperation projects. She successfully implemented Twinning projects in Azerbaijan, Jordan and Rwanda. The gained project experience allows her to tackle practical implementation issues of the Twinning program, as well as coordination of visibility, administrative management and communication. Currently, Milda is focusing on International Development Cooperation programmes financed via Indirect management instruments. Ms Milda Stravinskė has Bachelor's and Master's Degrees in Public administration. She is fluent in English and Lithuanian, can also express herself in Russian, German, and French.



Ms Brigita Domanskytė – Project Manager at the Central Project Management Agency, in the International Development Cooperation Project Division. She is currently coordinating two EU Twinning projects in Ukraine and Kazakhstan. Brigita holds a Bachelor's degree in East Asian Languages and Cultures and a Master's degree in International Relations and Diplomacy. Brigita is fluent in English and Lithuanian and also has knowledge of Japanese, Chinese, Russian and Spanish languages.

PRACTICAL INFORMATION FOR TRAINING PARTICIPANTS

REGISTRATION LINK

Time of the training	Please note that Twinning training session times are indicated in the local time of Vilnius, Lithuania.
Training location	The training will be conducted in-person at the CPVA headquarters, located on S. Konarskio str. 13, Vilnius (in the 1 st floor Conference Room).
Training material	Power Point presentations will be used to present relevant information. After the training, materials will be sent via e-mail to the training participants.
Lunches, Dinner and Sightseeing tour in Vilnius	Please note that 2 lunches (on 15-16 April 2026), one dinner (on 15 April 2026) and a Sightseeing tour in Vilnius is covered by the training fee. Detailed information will be sent to registered participants and the trainers will accompany the participants.
Travel and accommodation	Please note that the training fee doesn't include travel and accommodation expenses and you will be responsible for arranging it yourself. In case any support is needed – please contact us training@cpva.lt .
Climate	The average temperature in Vilnius in April is 12 degrees.
Electricity supply	Electric appliances must have European plugs, (i.e. round-tipped, two-pinned).
Currency, Banking, Credit Cards and ATMs	The official currency is Euro. Cash machines (ATMs) are available throughout the city, accepting major credit and bank cards, and instructions are often available in English.
Country code	The country code for Lithuania is 370. To make an international phone call, you will need to dial 00 + country code + phone number.
Contact for assistance, technical support or other inquiries	Ms. Rugilė Žėkaitė training@cpva.lt +37060368906



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**WE ARE LOOKING FORWARD TO
SEEING YOU IN VILNIUS, LITHUANIA!**