Support for advanced learning and training (SALT III) programme

Education Service Providers Project Grants

Questions and Answers (Q&A)

1. Application preparation questions

1.	**Q. Is it possible to involve in cooperation partners who are in commercial sector "de jure", for example individual entrepreneur (who is Belarusian, registered at EU)?** **A.** According to the Guidelines section 2.1.1 the Lead applicant must: • be a legal entity and • be non-profit-making. In this case, you may include individuals as team members and/or experts, but not as partners.
2.	**Q. What are the options of involving Belarusians from Belarus to the project, both as experts and beneficiaries? I.e. could we invite experts and participants from Belarus for a training taking place in Poland?** A. Yes, if it does not pose any risk to individuals residing in Belarus.
3.	**Q. Where can I find guidelines and other documents?** A. The information about the call including the guidelines, application form and its annexes: https://cpva.lt/en/calls-for-proposals/salt-iii-grant-scheme-to-education-service-providers https://eu4belarus.info/home-en/ The application form: https://centralprojectmanagementagencyyouthaccount.submittable.com/submit
4.	**Q. I would like to organize photography courses for those interested. There is a local NGO that is willing to cooperate with me in terms of submitting and implementing such a project. Although the organization primarily focuses on comprehensive support for Belarusians and has not previously run large or permanent educational programs, it has provided assistance to Belarusians in accessing education and has organized one-time educational meetings.**

	A. The organisation that you described may apply, if it meets the eligibility requirements, however, you should consider whether it is strong enough to apply independently or whether it would be more appropriate to look for another partner and apply as a co-applicant. Please assess this carefully, taking into account your professional experience and the possibility of cooperating with another organisation.
5.	**Q. Section 2.1.1 mentions that applicants should have experience in the field of education. If the Lead Applicant's primary expertise is not in education, can this be fully compensated by the proven educational expertise of a Co-applicant or by the specific professional background of the key experts (Belarusian educators) included in the project team?** A. Yes, it can be supported by experts or by co-applicants. However, the lead applicant's organization should be operating or having proven experience in the field of education and/or support of Belarusians. The organization must meet at least one of these requirements. Experience in the field education for Belarussians is an advantage. The co-applicant cannot fully compensate the operational experience by may strengthen the capacity of the partnership. The operational capacity of the applicants will be evaluated by the evaluators.
6.	**Q. Could legal entity (LLC) from Belarus active in adult education be associate or contractor in the project?** A. More detail information is needed to answer the question. Note, that according to the guidelines the specific objective of this call for proposals is to strengthen the capacities of independent non state Belarusian education service providers.
7.	**Q. If the entire project team is Belarusians, do we need to attach the passports and CVs of the entire team involved in project?** A. No, the guidelines do not require that the entire project team be Belarusian, but they do require that the core project team include at least one current or former Belarusian citizen with proven professional experience in education in Belarus and in exile. To prove Belarusian citizenship, a copy of passport will be required with the application. *Note,* that if two or more applications get the same score and are at the bottom and below of the available budget for this call for proposals a decision to apply additional priority criteria may be taken, where Criterion 2 is "having a bigger number of Belarusians engaged into the project team".
8.	**Q. I would like to ask whether the Belarusian Studies Department at the University of Warsaw (Poland), which includes Belarusian citizens among its staff, and functions as a public non-profit organization engaged in education for Belarusians, would be eligible to participate in this program https://cpva.lt/en/calls-for-proposals/salt-iii-grant-scheme-to-education-service-providers.** **I would like to clarify whether the program is open only to Belarusian NGOs, or if organizations/universities from other countries can also apply.** A. No, the programme is not open only to the Belarusian NGOs. According to the guidelines section 2.1.1 the organisations have to be effectively established in the EU, be non-profit and

	be a type such as non-governmental organisation, civil society organisation, public organisation, operating or having proven experience in the field of education and/or support of Belarusians. The university is eligible to apply, if its legal status is a *public non-profit organisation*.
9.	**Q1. What does 'effectively established' mean for your evaluation? Will an organization registered 6 weeks before the deadline be considered eligible? What evidence of 'proven experience' is required?** **Q2. Can a NGO, non-operating for 2 years, have a positive assessment to win a grant?** **A.** In most calls, "effectively established" goes beyond just being legally registered. Evaluators usually look for signs that the organization is: • Operational (not just on paper). • Able to carry out activities tied to the call. • Financially and administratively functional. A 6-week-old organization *can* be technically eligible as the guidelines for applicants do not explicitly set a minimum year of operation of the applicant. However, evaluators may still judge it as not "effectively established" if there's no evidence of real activity or capacity yet. The guidelines for applicants do not *explicitly require* recent activity, e.g., more than 2 years, so a positive assessment will not depend on the years of operation of the lead applicant. Typical acceptable evidence includes completed or ongoing projects related to the call topic. The table of the lead applicants and co-applicants experience are available at the https://cpva.lt/en/documents?_sfm_programa=22663&_sfm_kvietimas=41530 .
10.	**Q. Clarify the project audience.** A. The final beneficiaries are the Belarusians in Belarus and in exile seeking to strengthen employability, active citizenship, and lifelong learning opportunities. In projects, the target group have to be defined in more detail way based on the needs of the project.
11.	**Q. Do you prefer projects aimed at a broad audience, as opposed to projects focused on professional groups?** A. The guidelines do not define target group preferences; therefore, applicants are free to choose the target group – a broad audience or specialists – considering the situation and the analysis of project needs. The best projects that are clear about who they're for.
12.	**Q. Are both project outputs and project activities/events required to be exclusively in Belarusian?** A. The project results must be prepared in Belarusian and/or English. Other languages, including project activities and events, may only be used as supporting languages.
13.	**Q. Apart from strictly educational activities, we are also seeking support for education-related initiatives that form an integral part of our overall educational mission:** **1) programmes supporting the defence of doctoral dissertations;** **2) expert round tables;**

	3) the Vasil Bykaŭ Annual Award for outstanding contributions to Belarusian education and research. **Could any of these activities be eligible for support (of course they would be just components of a broader project that is entirely educational in nature)?** A. The first two activities may be eligible for funding if their need is clearly justified in the project proposal, e.g. doctoral dissertation support programmes may be developed as an educational product; expert roundtable discussions may be included in networking activities. The third activity is not eligible for funding in itself unless it is part of a networking activity.
14.	**Q. Regarding Section 2.1.1: We seek confirmation that a Belarusian NGO in exile, officially registered as a legal entity in Poland, fully satisfies the "effective establishment in the EU" requirement.** A. Effective establishment in the EU allows businesses to operate legally in any Member State, including Poland, with a stable, continuous presence, enjoying equal rights as local companies. It requires a real, physical economic presence (offices, staff) rather than just a mailbox. Key factors include central administration, decision-making power for operations, and tax/labour law compliance.
15.	**Q. I would like to clarify the possibility of the organization's participation. There have been no direct educational initiatives, such as separate courses or accreditation with the Ministry of Education that would allow issuing educational diplomas. However, educational meetings are held, and support is organized to help Belarusians obtain education in Poland.** A. Organizing educational meetings and supporting Belarusian citizens in accessing education in Poland qualifies as relevant experience in education and training, particularly within contexts like the Education for Belarusians (SALT) programme. Explain in more detail what type of the activities your organisation held to prove its experience on the topic of the call, e.g., such work may involve coordinating academic or vocational opportunities, providing, or assisting with, training, and helping students and adults navigate legal or logistical challenges, all of which fall under pedagogical or educational support roles, etc.
16.	**Q. I would like to ask whether the development of a methodology for psychological education for schools (aimed at working with children, parents, and teachers) would fall within this scope? I have previous experience working as a psychologist in educational sector in Belarus, and I see a strong need to reform this field. I also believe it is especially important to support this area during and after the ongoing polyresins as well. Thank you in advance for your time and clarification.** A. The guidelines for applicants provide a list of the *Recommended themes* to guide the project activities and outputs. The key themes include Employability and Professional competencies; Active citizenship; Teaching competencies; Literacy and Functional Competencies; Institutional and Educational capacities of NGOs operating in the education and training sector. Each topic provides a more detailed list of subtopics; however, these sub-lists are not exhaustive. Based on the information provided in your question, the topic of teaching competencies may be relevant to your project idea.

17.	**Q. Is there a way to understand the entities and their profile applying to this program to possibly join forces?** NEW A. According to the Guidelines section 2.1.1 the Lead applicant must be **a legal entity** and be **non-profit-making,** being a **non-governmental organisation**, **civil society organisation**, or **public organisation**, and operating or having proven experience in the field of **education and/or support of Belarusians**. Experience in the field education for Belarussians is an advantage.
18.	**We want to train people from Belarus and give them the opportunity to try out their skills inside the country (so that they know how to work inside the country) and support them resourcefully, what are the opportunities for this? Is it possible to co-finance activities within the country? If we work in partnership with an organization and initiative, how can we indicate that we work in cooperation without legal confirmation?** NEW A. According to Section 2.1.1 of the Guidelines, the applicant (lead applicant, co-applicant) must be established in the EU, therefore Belarusian legal entities are not eligible. You may describe in your application the cooperation with other organisations in disseminating information about the project or reaching the target group, however, without a legal partnership, such organisations cannot receive funding from the project grant. Section 2.1.3 of the Guidelines states that actions, including co-financing activities, must take place in the European Union (EU). Due to this regulation, training of Belarusians in-person is only possible in the EU. Training online is possible if it does not cause risk to the participants. Financial supporting of participants is not allowed, as according to Section 2.1.3, applicants cannot offer financial support to third parties.
19.	**Q. However, as the webinar was held in English, I encountered some difficulties in fully understanding the technical details, specifically the charts, graphs, and the specific instructions for filling out the application documents.** **To ensure that I complete everything correctly and provide all the necessary information, could you please send the presentation slides or any additional guides to my email?** NEW A. According the link to the prefilled in budget example https://cpva.lt/wp-content/uploads/2026/02/Sample_webinar_budget.xlsx . This document was used during the second webinar. The application form and instruction of filling in it is available at the link https://cpva.lt/wp-content/uploads/2026/01/Annex-A_application-form.pdf .
20.	**Q. Could you tell me if the project can be regionally inclusive, meaning the beneficiaries will be not just Belarusians, but the entire region of Eastern Europe, the Caucasus, and Central Asia?** NEW A. The global objective, specific object, and aim of the call define that the primary target group of the call are Belarusians, both in the country and exile. However, some online courses or other educational and training materials created by granted projects can be used beyond the main target group after the project ends.

2. Budget preparation questions

1.	**Q. Regarding the financial capacity assessment: If the Lead Applicant is a legally registered NGO in the EU but has had minimal financial activity or 'dormant' status in recent years, can the financial stability and operational capacity be demonstrated through the track record and financial turnover of a Co-applicant?** **A.** Financial capacity of Lead Applicant is essential to evaluate in order to ensure that Lead Applicant have stable and sufficient sources of finance to maintain their activity throughout the proposed action and, where appropriate, to participate in its funding. It is highly recommended to select a Lead Applicant that is financially capable, as the guidelines for applicants do not provision financial capacity check-up for co-applicants (reference to the section 2.3.2. of guidelines for applicants)
2.	**Q1. Regarding Section 1.3: Could you clarify the verification process for the 5% co-financing? We would like to know if these funds must be fully present on the account at the time of application (March 16th).** **Q2. What is your approach to co-financed projects?** **A.** The grant applicant is entitled to 80-95% EU contribution of the grant contract value. Other 5-20% of project financing shall come from other sources during the project implementation period if the grant applicant will successfully pass selection process. There is no additional check if the funds are present in the award selection process.
3.	**Q. Are in-kind contributions (e.g., volunteer work or donated equipment) eligible to cover part of the 5–20% co-financing requirement, or must it be strictly cash?** **A.** Please refer to the section 2.1.4. of the guidelines for applicants, whereas it is stated that contributions in kind are not eligible under this call for proposals.
4.	**Since expenditure verification is mandatory for all SALT III grants, should the audit fee be included under the 'Other' or 'Administrative' budget line, and is there a recommended ceiling for this cost, and other expenditures?** **A.** Yes, audit costs must be included under this call for proposals, please refer to the section 2.1.4. of the guidelines for applicants and the project budget form (Annex B). The guidelines do not define a ceiling for audit costs in this call for proposals.
5.	**Q1. Regarding the 5% co-financing (Section 1.3): Could you clarify if this non-EU financial contribution can be composed of accumulated membership fees or multiple small-scale private donations (crowdfunding)? Additionally, is it mandatory for these funds to be fully present on the organization's bank account by the application deadline (March 16th), or is a formal declaration of availability sufficient at the proposal stage?** **Q2. What is your approach to co-financed projects?** **Q3. Is it possible to include in the application the support of a financial partner that was available before the official launch?** A. 5-20% portion of the project budget must be covered by **sources other than the EU contribution**. The non-EU financial contribution may be composed of any sources, provided that these funds are or will be legally available to the grant applicant and can be clearly

	documented during the project implementation period. To the second part of the question please refer to Q2.
6.	**Q. Will be funding advanced? or compensated?** **A.** In case of successfully signing grant contract agreement, funding of Grant amount will be paid as pre-financing, except for the established payment of the balance, which is no less than 10% of the grant amount, the latter will be compensated after the final report approval.
7.	**Q. Could you please describe in detail how the pre-payment of eligible costs will be organized if a grant is awarded (number of instalments, maximum amount per instalment, guarantees needed).** **A.** Pre-financing of 80% of the Grant amount will be transferred within 30 days from signing of the Grant Agreement in the instances where the beneficiary is a public body or bank guarantee is provided (and in cases where Grant amount is less than EUR 60 000) If neither of the above conditions are met, 80% of the pre-financing will be paid in 2 instalments.
8.	**Q. We are writing to request clarification regarding the software purchase provisions outlined in the project agreement. The agreement specifies "Software essential for project implementation," with a unit of two licenses (one per 350), for a total budget of 700. It also explicitly mentions several software examples, such as Adobe Photoshop, Dropbox, and Transcribus.** **In this context, we would like to kindly confirm the following points:** • **Whether the project is strictly limited to purchasing the specific software solutions mentioned in the agreement, or whether these are provided as illustrative examples of acceptable tools.** • **Whether software that operates under alternative licensing or payment models - such as token-based or usage-based payment systems - would be considered acceptable, provided the software is essential for project implementation and remains within the approved budget.** A. The Guidelines for Applicants provide illustrative examples of acceptable software, there are no limitations on what kind of tools can be acquired during project implementation. The costs for acquiring software will have to be justified and based on the project needs. In regard to the second part of the question, licensing and payment models should comply with your internal organisation rules and sound financial management.
9.	**Q. The indirect costs incurred in carrying out the action may be eligible for flat rate funding, but the total must not exceed 7% of the estimated total eligible direct costs (except volunteer costs and project office costs)» – What does the exclusion of office expenses and volunteer expenses mean in this clause? Are office expenses not included in the 7%? What if we conduct offline training at our office? What is meant by volunteer expenses in this clause?** NEW A. Only flat rate indirect costs are eligible under this call for proposals (refer to the Guidelines for Applicants section 2.1.4). Flat rate indirect costs are pre-determined percentages (7%) of

	direct costs used to cover overheads like rent, utilities, and administration without requiring detailed financial reporting by eliminating the need to prove actual indirect expenditures. Please note that volunteer costs (e.g. volunteer travel costs) and project office costs are not included in the eligible costs in this call for proposals and therefore the applicant(s) may decide to finance them from indirect costs.
10.	**Q. Can co-financing take the form of contributions from target groups, such as participation fees?** NEW A. Co-financing can take any form, given the condition that co-financing comes from sources other than EU funding. The co-financing may take the form of the beneficiary's own resources (self-financing), income generated by the action.
11.	**Q1. Is it possible to provide mini-grants for the project participants as part of the budget?** NEW **Q2. Instead of giving mini-grants to course participants to implement their ideas, can we make direct payments from our account to cover the costs of implementing their ideas?** NEW **Q3. Regarding "Payments to third parties". The idea is that people learn, for example, how to organize events. And we help them immediately acquire the practical skills needed to organize an event. This includes covering part of the costs of organizing the event. This is an important part of the educational process, which is focused on practice rather than just acquiring knowledge. Young people need practical experience.** NEW A. According to the Guidelines for Applicants section 2.1.2 recipients of financial support are not applicable under this call of proposals.
12.	**Q. Could you please detail what could be included to the Indirect costs?** NEW A. Indirect costs under this call for proposals should refer to overheads that cannot be directly attributed to a specific project activity but are necessary for the organization to implement the action.
13.	**Q. What form should the budget contribution take? Should it be cash from the organization's account? Contracts with subcontractors? Should it only be made after the project has started? Should co-financing be carried out in cash by bank operations?** NEW A. Project budget must be developed by encompassing of 100% planned eligible costs: • 80-95% that will be financed by the European Commission grant (see Section 1.3 of the Guidelines for applicants). • 5-20% must be financed from sources other than the general budget of the European Union or the European Development Fund. These costs must be identified in relevant entries of section "Expected sources of funding" of separate worksheet of Annex B "Budget" (Part B – Co-Financing). • As per logic of EU contribution and co-financing, every cost is covered by both. In essence, if applicant organization incur 1000 € of costs regardless of cost type (salary, travel costs, per-diems, services, other), EU will cover 80-95% (e.g. 800 – 950 €) and co-financing will cover remaining 5-20 % (50 – 200 €) of every 1000 € declared. So, EU will finance 80-95% of the declared total amount. • Type of costs, eligible to be included in the project budget, and therefore declared and covered, are listed in section 2.1.4 (Eligible direct costs) of the Guidelines, e.g.

	salaries of project team and project management-administration staff are eligible, but the coverage of costs, related to applicant's offices (rent, utilities, etc.) is not. • Please note that in-kind contribution and volunteer work are ineligible in this call. The contribution should be in cash from the applicant's/co-applicant's bank account.
14.	**Q. We have all our staff on service contracts. Do we need to show the FTE for this type of contracts to justify the amounts? Do we need to put all the service contracts into HR section or could we place them into services sections, ex. event organizer. NEW** A. FTE (full time equivalent) for Human Resources (HR) budget heading is typically assigned to the employment-based staff members. Service contracts typically use hourly or daily rates instead. Service contracts based on occasional service obtaining based on project needs should be in the 5th heading of the budget ("Other costs, services"), whereas long-term experts and service providers can be in either 5th or 1st budget heading (either "Other costs, services" or "Human resources") depending on the applicant's preference.
15.	**Q. Could we use allowance or per diems for the project staff only or for participants travel too? Do I understand correctly that Per diems & Allowance possible only for the project team with employment contracts? We can't pay per diems for participants. So how we can work with such expenses? NEW** A. Per diems and/or allowance for travelling purposes shall be paid and regulated according to internal applicant's rules. These costs can be provisioned for participants, although the costs reimbursement is much better alternative rather than pre-paid per diems, as usually entities do not have binding contracts with the project target group as they do with the project staff and experts (e.g. employment/service contracts)
16.	**Q. Is co-financing a mandatory requirement for project implementation? NEW** A. Yes. The grant applicant must contribute to the project budget with their own funds, amounting to between 5% and 20% of the value of the grant agreement. The remaining amount (between 80% and 95%) will be covered by the EU contribution. More information can be found at Q2 and Q13.
17.	**Q. Is it necessary to provide expense documents for reporting on Indirect Costs? NEW** A. According to the Guidelines for Applicants section 2.1.4. the indirect costs incurred in carrying out the action may be eligible for flat rate funding, but the total must not exceed 7 % of the estimated total eligible direct costs. In case of successful application, the grant contract most likely will provision flat rate financing.
18.	**Q1. Starting from October 2005 Polish banks do not open accounts for Belarusians without EU residence permits - how could we pay honoraria/per diem to them? NEW** **Q2. Paysera and Revolut also require residence permits for opening bank accounts. And this is an issue not just for Belarusians in Belarus, but those living in EU and waiting for residence permits. This seems to by a system problem that the project would face to. NEW** A. Please comply with the national legislation of the country where the applicant(s) is/are registered. Also, please note that the selected projects will start implementation no earlier than July 2026 and have a maximum duration of 12 months.

19.	Q. If there are several applicants for a grant, are the funds transferred to the main applicant's account, and then transferred by them to the co-applicants' accounts, or separately to each applicant based on their activity? NEW A. In case of successful application check process, assuming the grant contract will be signed, lead applicant will act as a primary contact point for the Contracting Authority, including but not limited to transfer of pre-financing and balance payments. Usually, the activities implementation and fund distribution between Lead applicant and co-applicants are regulated via partnership agreements rather than grant agreement.
20.	Q. Is it mandatory to budget for audit expenses (for an external or internal audit)? What are the rates, and are there any recommendations as to who this might be? NEW A. Yes, the external independent auditor will be required in case of successful application and proposal to sign a grant contract. Technical requirements for the auditors will be provided in the process of signing the grant contract.
21.	Q. In this case, can the project coordinator be a co-author of the courses, a content developer? NEW A. The staff of the project could be assigned to several different tasks in the project, so in general yes but the distribution key must be used in that case (such as FTE).
22.	Q. The applicant must contribute between 5% and 15%. Can a co-applicant contribute? NEW A. Please note that according to the Guidelines for Applicants section 1.3. the co-financing rate should fall between 5-20%. If the application consists of several applicants, such as Lead Applicant and one or more co-applicants, each of the parties is encouraged to co-finance, although in case of successful application, only the lead applicant's financial statements will be analysed to ensure financial capacity.
23.	Q. I would be grateful for clarification on what types of expenses may be considered eligible as own contribution under this program. Additionally, we would appreciate it if you could share the detailed cost catalogue (or guidelines on eligible costs) to help us ensure that our budget is prepared correctly and in line with the programme requirements. NEW A. The contribution of the applicants/co-applicants should be according to the eligible costs listed in the section 2.1.4 "Eligibility of costs and eligibility of results/conditions" under sub-section "Eligible direct costs". Subject to this article, only the following direct costs of the Beneficiary(ies) shall be eligible: • gross salaries including social security charges and other remuneration-related costs (excluding bonuses) of the project team members or service contracts with project team members assigned for Action outputs development (e.g., education content developer, implementation of education initiatives, IT designer, etc.); • gross salaries including social security charges and other remuneration-related costs (excluding bonuses) of the project management and administration staff in charge for the implementation of the Action, (e.g. administrator, financial manager, technical specialist, etc.). Should not exceed 10 % of the total eligible costs. • fee for experts for development of the Action outputs: education and training experts, IT and other technical specialists, peer-review, mentoring and etc. costs;

- costs related to training activities (e.g., piloting of the education outputs, training for trainers, etc.): costs of training events (rent of premises, equipment, catering and food services) organised by the applicant(s) and directly related to the awarded grant;
- costs related to project team members' participation in dissemination and networking events (should not exceed 15 % of the total eligible costs):
  - ✓ conferences, seminars, workshops and other fees;
  - ✓ travel and subsistence costs for staff and other persons taking part in the Action not exceeding those normally borne by the beneficiary(ies) according to its rules and regulations. In addition, the rates published by the European Commission at the time of contract signature may never be exceeded;
  - ✓ costs of events (rent of premises, equipment, catering and food services, translation, etc.) organised by the applicant and directly related to the awarded grant.
- cost related to outputs and services marketing: marketing services, product design costs, etc. Should not exceed 15 % of the total eligible costs.
- costs of equipment, supplies, consumables and services needed for the implementation of the action (e.g. rent of equipment, acquiring of materials, supplies, etc.). Should not exceed 20 % of the total eligible costs.
- publishing, translation, editing, visibility fees;
- software essential for project implementation;
- cost of training and capacity building activities for applicants' staff (online/offline/blended mode). Should not exceed 10 % of the total eligible costs;
- audit verification costs;
- duties, taxes and charges, including VAT related to the purposes of the action, paid and not recoverable by the beneficiary(ies), unless otherwise provided in the special conditions;
- financial services (bank guarantee costs, etc.).

There is no such cost catalogue, however the eligible project costs, both grant and co-funding, is listed above. For a more detailed explanation of the inclusion of co-financing in the project budget, see question 2 of the Budget section. The prefilled budget table you can find at the link https://cpva.lt/wp-content/uploads/2026/02/Sample_webinar_budget.xlsx, this is a sample budget and justification of the budget items, please use the initial template provided in the Guidelines for Applicant's and adjust based on your project needs.

24.	**Q. In what cases and to whom will it be necessary to provide a bank guarantee? And what exactly should it guarantee?** NEW

A. According to the Guidelines for Applicants section 2.1.4 the costs of guarantees or suretyship services for the initial pre-financing payment provided by financial institutions or insurance undertakings shall be included in the budget of the Action by applicants which are not public bodies (as identified in Legal Entity Form in Annex D). Bank guarantee is an instrument, often used in EU funding programmes, that signifies that the grant recipient ensures that the liabilities of a grant recipient are going to be met. In other words, if the beneficiary fails to perform the obligation, the bank will cover the loss. |
| 25. | **Q. Should the fee for organizing events (networking events - 15% or cost of training and capacity building activities for applicants' staff - 10%) be included in the relevant sections, or is it included in the 10% for management and administration of the entire** |

project? And if a co-applicant is responsible for organizing such events, how are these costs divided? NEW

  A. If the organization of a networking, training, dissemination or other event is part of the daily work of the project team or project staff, such costs should be covered by human resources costs (Heading 1. "Human resources"). It's up to the applicant/co-applicant to decide what project team or staff members are in charge for the organisation of the event. If in charge would be the project management and administration staff, so the total gross salary of that staff should not exceed 10 % of the project costs. The total gross salary of the project team members is not limited. If we understand the organisation of the networking, dissemination or training event as the payment for premises, trainers, catering, translation, communication, IT experts and other services that are necessary for the event, these costs should be financed from the relevant budget categories related to the events, translation, etc. (Heading 5. "Other costs, services").

The co-applicant of the project shall be entitled to incur costs in the project as the lead applicant, it can be provisioned in the budget as a joint budget line (provisioning needs for lead applicant and co-applicant) or it can be divided in the 2 or more budget lines, specifically designated with the amounts corresponding what lead applicant and co-applicant is planning to incur during the project implementation.

3. Questions related to the EdTech platform

1.	**Q. Should all project materials be hosted on the foundation's platform? If the project involves purchasing hosting and creating an educational online platform for intersectoral collaboration, should it be hosted on the foundation's platform?** **A.** If you have one or two courses, you may upload them to the platform yourself. However, if you have several courses, we will provide you with a virtual private space where you can create your own small platform using our resources. In all cases, you may contact us, and we will find a solution. The platform will be based on the Moodle model.
2.	**Q. How long EdTech platform will operate and will be supported?** A. The EdTech platform will be supported at least until August 2029.
3.	**Q. What if we already have our own platform? Do we still have to upload everything to your platform?** A. You may provide a link to your platform, and it is not necessary to duplicate the information across platforms. However, certain outputs must be developed within the project and uploaded to the EdTech platform. There will be a catalogue of courses and EdTech apps where almost anyone can leave a link to their product.
4.	**Q. Regarding Section 2.1.3: What are the technical requirements for "EdTech platform compatibility" for projects that conclude before the platform's official launch in mid-2026?** A. Technical compatibility requirements can be described as follows:

	• Course materials and learning content are developed in Moodle-compatible export formats, such as Moodle course backups (.mbz), SCORM, IMS Common Cartridge, or other Moodle-friendly standards, so they can be imported later; • Interactive content and assessments use standards (e.g., LTI tools, question bank formats) that Moodle supports or can integrate with; • Any external learning tools or mini-apps are designed to comply with LTI (Learning Tools Interoperability) or Moodle's REST API standards, enabling future connection. However, putting it in simple language and taking into account that the Platform is based on Moodle Enterprise solution, I'd say - the best option is to create your product from the outset inside of Moodle.
5.	**Should the costs for 'Moodle course design/architecture' be included in our budget, or does CPVA provide technical experts to help with the migration of our content to the platform?** **A.** All costs related to uploading materials to the EdTech platform will be covered and free of charge provided they are compatible with Moodle standards. However, the costs of preparing the training and education content, design and etc. required for the development of educational project outputs must be included in the project budget.
6.	**Q. Could you explain again: are the platform maintenance costs and the cost of the programmer covered? Or is this only a contribution from the fund that provides the programmer?** NEW A. Creating courses on the platform will be free. All tools needed to create training and educational courses will be available in the system and will be available to everyone for free. No programmers are required, but some knowledge of how to use the platform's tools will be necessary. The platform administrators will provide training sessions and all kinds of assistance. No other costs will be required, except for the time needed to install the course on the platform, however, costs may be required for the development of the curriculum, training methodology, training materials and other training content, also piloting the course.