

## FREQUENTLY ASKED QUESTIONS

### Regarding the 2026 Call for Proposals 'Children First. Protection of Ukraine's Future'

No.	Question	Answer
1.	Is the applicant required to provide own contribution to the project? If so, what type?	<p>The applicant's own contribution is <b>not required</b>. (Point 3.3 of the Guidelines for applicants).</p> <p>Please note: If the applicant decides to contribute their own funds, once the application is approved, all project costs will be covered on a 50/50 basis.</p>
2.	Is it necessary to implement the entire Call's thematic area selected?	<p>The project application may propose and implement activities corresponding to one or more of thematic areas specified in the Call (Guidelines for applicants, points 1.2.1, 1.3.1 and 6.3).</p> <p>Please note – only project activities that correspond to thematic areas specified in the Guidelines for applicants are eligible. Activities of a different nature, not related to those specified in the Guidelines, will not be eligible and will not be funded.</p>
3.	Will there be only one winner? Will everyone who passes the administrative compliance assessment receive funding?	<p>The total budget for this Call is €600,000.00, and the maximum amount of funding available per project is €100,000.00.</p> <p>The number of project applications to be funded will depend on the number of applications submitted, the results of their evaluation, and the amounts requested in the project applications.</p> <p>The fact that an application meets the administrative eligibility criteria will not guarantee the award of funding. Following the Administrative compliance evaluation, a Content and justification of expenditure evaluation will be carried out, during which project applications will be awarded points in accordance with the evaluation criteria set out in the Guidelines for applicants (Annex 'Content and Justification of Expenditure Evaluation Form'). Funding will be allocated to the project applications that receive the highest scores (and meet the passing score threshold).</p>
4.	Can projects be planned for more than one year?	<p>The project implementation duration may not exceed 12 months or be shorter than 6 months. Projects with implementation period that does not fall within the specified range (6–12 months) will be rejected. (Point 4 of the Guidelines for applicants)</p> <p>Please note that the project implementation period must be justified and reasonable. Project Implementation Plan (Annex 5) must include a timeline for each planned activity.</p>
5.	Can the same applicant submit several applications for different activities?	No, they cannot.

		<p>During this Call, a single applicant may submit only one project application (point 5.2 of the Guidelines for applicants).</p> <p>Please note that if more than one project application is submitted under the same applicant's name, all applications submitted by that applicant will be rejected.</p>
6.	Is VAT eligible for funding?	VAT that the applicant cannot reclaim is eligible for funding from the project budget. (Point 7.1.7 of the Guidelines for applicants)
7.	Can a Lithuanian institution submit a project application in English?	Applicants registered in Lithuania must complete and submit the project application in Lithuanian (Article 4 of the Law on the State Language of the Republic of Lithuania); foreign applicants must complete and submit the project application in English or Lithuanian. If annexes to the project application are issued or prepared in other languages, translations into Lithuanian or English must be provided (point 9.2 of the Guidelines for applicants)
8.	Can project partners be engaged?	<p>No, that is not possible.</p> <p>Applicants must submit project applications and implement projects without partners. (Point 5.2 of the Guidelines for applicants)</p> <p>Please note that where there is a need for specific experts, the project implementer may procure their specific services. (Point 7.1.1 of the Guidelines for applicants)</p>
9.	How should project costs be planned and justified?	<p>To justify the costs planned in the project budget form, the following must be submitted with the project application (Point 7.3 of the Guidelines for applicants):</p> <ul style="list-style-type: none"> <li>- at least 3 commercial quotations (submitted no earlier than 3 months prior to the project application deadline; in such cases, the budget shall indicate the average price of the 3 commercial offers, non-rounded, to the nearest cent), and where the estimated value of the item to be purchased is no more than or equal to €15,000.00 excluding VAT – at least 1 commercial offer, or</li> <li>- at least 3 screenshots of online shop pages showing the price of the goods, services or works, or</li> <li>- a copy of a signed contract for goods, services, or works, or of an invoice if the purchase was concluded orally, provided that the contract for goods, services, or works was concluded no earlier than 3 years before the application submission deadline, where the goods, services, or works are analogous to those under the applicant's completed procurements.</li> <li>- Documents substantiating salary expenses (certificates on the rates normally applied in the institution, certificates of the average salary of a specific employee for 6 months, certificates on the average total salaries of employees in the relevant position (or those performing similar functions), or references to publicly available information on average salary in Lithuania and/or the partner country (institution, organisation) etc.).</li> </ul>

		It should be noted that the rates specified are used solely for the purpose of assessing the costs planned in the project application. During the implementation of the project, actual costs must be declared, supported by documents evidencing the incurrence and payment of such costs, and calculated in accordance with the requirements laid down in legislation.
10.	Who can be an applicant (project implementer)?	Project applications may be submitted by non-governmental organisations, research or academic institutions registered in Ukraine and/or EU Member States, with at least 1 year of experience of work with vulnerable social groups (indicating activities demonstrating relevant experience in the Applicant Declaration form, see Annex 1.), meeting the requirements set out in the Guidelines for applicants.
11.	Is it mandatory to submit CVs for project team members and experts?	It is not mandatory to submit CVs as a separate document with the project application. Please describe the experience of team members and experts in the project application.  The project application must include the following information: – point 4.2. Composition of the project team, their roles and main functions within the project, and experience in implementing similar projects: the specific project title, roles within the project, project value, and source of funding. The composition of the project team (project manager; coordinator; financial officer, etc.) must also be specified, as well as their roles within the project defined. – point 4.3. Experts' experience (if they are to be engaged): a list of specific experts (if experts have been selected) or those planned to be engaged (if experts have not yet been selected), their roles in the project and their relevant experience (if experts have been selected) or the requirements planned for the experts (if experts have not yet been selected). It is also necessary to justify the necessity of the experts' participation in the project.
12.	The applicant is a branch or representative office of a non-Ukrainian and/or non-EU Member State entity, registered in Ukraine. Is the applicant eligible in this case?	It should be noted that, according to Article 95 of the Civil Code of Ukraine, 'A branch is a separate unit of a legal entity located outside its registered office and performing all or part of its functions.' (Part 1) 'A representative office is a separate unit of a legal entity located outside its registered office and representing and defending the interests of the legal entity' (Part 2), and 'Branches and representative offices are not legal entities' (Part 3): <a href="https://zakon.rada.gov.ua/laws/show/435-15#Text">https://zakon.rada.gov.ua/laws/show/435-15#Text</a> Therefore, the fact that a branch or representative office is registered in Ukraine does not constitute grounds for considering it an independent legal entity registered in Ukraine. In such a case, the applicant's eligibility would be assessed in relation to the legal entity whose branch or representative office operates in Ukraine. If this legal entity is not registered in Ukraine and/or an EU Member State, the applicant does not meet the eligibility requirements set out in the Guidelines for applicants.
13.	Can the applicant engage experts to work on their team?	Where there is a need for specific experts, the project implementer may procure their specific services. (Point 7.1.1 of the Guidelines for applicants)
14.	How many beneficiaries should there be in a single project?	The Guidelines for applicants do not specify a particular number. Beneficiaries must correspond to the activities planned in the project and the beneficiaries and target groups affected by those activities.

15.	What is considered 'at least 1 year's experience of working with vulnerable social groups'?	In the Applicant Declaration Form (Annex 1 to the Guidelines for applicants), the applicant must specify their work experience with vulnerable social groups: persons who, due to social, economic, health, age, gender, disability or other circumstances, face a higher risk of discrimination, exclusion or harm, where working with this category of persons requires special data protection and professional ethics principles.
16.	Project application budget form (Annex 3)	Following the publication of the Call, a technical error was identified. In the project application budget form, activities were incorrectly grouped into objectives and subsequently into a goal, stating that the information must correspond to that provided in the project application and in the project logical framework matrix form (Annex 2). As the project structure does not require objectives to be listed, the project budget form was amended on 19 May 2026. Please note this when completing the project budget form at and, if necessary, download the updated version of the form ( <a href="https://cpva.it/wp-content/uploads/2026/05/Annex-3.-Budget-Form-1.xlsx">https://cpva.it/wp-content/uploads/2026/05/Annex-3.-Budget-Form-1.xlsx</a> ).