

Information session on the Call for Proposals “Children First. Protection of Ukraine’s Future”



Contents

- Where to look for information?
- Guidelines and annexes
- Deadlines
- What to know when filling out a project application?
- Questions



Where to look for information?

- On the website of CPVA under specific Call (<https://cpva.lt/en/calls-for-proposals/children-first-protection-of-ukraines-future>)
- In the published Guidelines for applicants (<https://cpva.lt/wp-content/uploads/2026/05/Guidelines-for-applicants.pdf>)

The screenshot displays the CPVA website interface. At the top left is the CPVA logo. The navigation menu includes 'Activities', 'News', 'Calls for Proposals', 'Career', and 'About Us'. The breadcrumb trail shows 'Calls for Proposals > Call for Proposals "Children First. Protection of U...'. The main heading is 'Call for Proposals "Children First. Protection of Ukraine's Future"'. Below this, there are two columns of information. The left column contains: 'Days left: 21 d.', 'Valid until: 2026-06-04 17:00', 'Programme', and 'Activity areas'. The right column contains: 'Important documents', 'The following annexes must be submitted with the project application', 'Application Submission', and a note that project applications must be submitted in Lithuanian or English electronically on the CPMA application system, with a link to <https://cpva.submittable.com/submit>.



Important

Project applications and their annexes must be submitted electronically in Lithuanian or English via the CPVA application system exclusively:

<https://cpva.submittable.com/submit>



2026 Kvietimas teikti paraiškas „Vaikai pirmiausia. Ukrainos ateities apsauga“

Ends on Thu, Jun 4, 2026 5:00 PM

Guidelines ▾

Apply

2026 Call for proposals “Children First. Protection of Ukraine's Future”

Ends on Thu, Jun 4, 2026 5:00 PM

Guidelines ▾

Apply



Security notice

A summary of the project applications received as well as the evaluation results will be published

What information will be made public?

Applicant, project title, amount of funding requested, approved funding amount, average score (points), decision on the allocation of funds (in-principle decision or funds allocated).

The background features a complex arrangement of overlapping shapes in two colors: a medium blue and a light gray. The shapes are primarily rounded rectangles and large, sweeping curves that create a sense of depth and movement. The blue shapes are layered over the gray ones in several places, creating a layered effect. The overall composition is clean and modern.

Guidelines and annexes



Guidelines for applicants and application annexes

Guidelines for applicants and application annexes are published in the section [Calls for Proposals](#) of the website www.cpva.lt.

IMPORTANT DOCUMENTS

Guidelines for applicants

[Annex 1. Applicant Declaration Form](#)

[Annex 2. Logical Framework Form](#)

[Annex 3. Budget Form](#)

[Annex 4. Declaration on VAT Eligibility Form](#)

[Annex 5. Project Implementation Plan Form](#)

[Annex 6. Administrative Compliance Evaluation Checklist](#)

[Annex 7. Content and Justification of Expenditure Evaluation Form](#)

CPVA Central project management agency

Activities News Calls for Proposals Career

Days left

21 d.

Valid until

2026-06-04 17:00

Programme

Activity areas

Funding amount

The overall indicative amount available is EUR 600 000

Important documents

The following annexes must be submitted with the project application

- Annex 1. Applicant Declaration form
- Annex 2. Logical Framework
- Annex 3. Budget
- Annex 4. Declaration on VAT Eligibility
- Annex 5. Project implementation plan



Objective of the Call

To strengthen accountability for crimes against Ukrainian children committed by institutions, natural and legal persons of russia and other states,

and

To strengthen opportunities for children and their guardians to return from temporarily occupied territories or deportation.

Children are understood to be persons who were minors at the time the crime against them was committed (during the period 2014–2026), who are no older than 29 during the project implementation period.

Families or guardians are defined to be persons performing the functions of child guardianship (caregiver) and legal representatives, as well as (if they do not coincide): parents, grandparents, brothers and sisters.



Thematic Areas

- Strengthening legal accountability for crimes, data verification
- Tracing and identification activities
- Facilitating the process of return from deportation or temporarily occupied territories



If you selected thematic area

Facilitating the process of return from deportation or temporarily occupied territories

- You may choose the lump-sum payment method for these activities.
- The lump sum payments will be made to the project implementer for the results achieved upon submission of appropriate evidence of the results, without submitting documents proving the costs incurred or their payment.
- Lump sums for the results achieved will be determined in the project contract on an individual basis per the project implementer, based on the budget proposals submitted, supported by a price analysis and data from similar projects carried out previously.
- Applicants opting for lump-sum funding must indicate this preference when submitting their application. Lump-sum funding cannot be applied for at later stages.



If you have selected the activity area

Facilitating the process of return from deportation or temporarily occupied territories

Important:

! In order to determine the lump sum, the applicant shall submit a detailed budget, in which costs are broken down by activities and their results as well as substantiating financial documents with the application.

- Taking into account the complexity of project activities and the variability of part of the expenses if the lump sum method is selected up to 15 % of the amount of expenses planned in the project budget to achieve a specific result may be defined as “Unforeseen and Variable Costs”. No substantiating documents need to be submitted with the application for “Unforeseen and Variable Costs”.
- If lump-sum funding has been selected and the application is submitted for more than one thematic area, please, submit a separate budget form for activities facilitating return from deportation or temporarily occupied territories.
- It is not mandatory to choose the lump sum payment method.



Size of grants and project implementation duration

Minimum amount – EUR 30,000

Maximum amount – EUR 100,000

Project duration: 6 to 12 months

- No own contribution required



Eligible applicants

Non-governmental organisations, research or academic institutions registered in Ukraine and/or EU Member States,

with at least 1 year of experience of work with vulnerable social groups (indicating relevant experience in the Applicant Declaration form, Annex 1.).

Applicants must comply with other provisions of the Guidelines (points 5.3–5.8 regarding environmental and labour standards, core values, prevention of corruption, exploitation and violence, and sanctions implementation, etc.).

- Each applicant may submit only one application under this Call
- Applicants must submit project applications individually (without partners)

- CPVA may suspend or terminate cooperation upon identifying breaches of commitments or fraud, and may also refuse to conclude a contract if such cases come to light after the decision to allocate funding



Eligible activities

Activities of documentation of crimes against Ukrainian children, submission of data to international and Ukrainian institutions, as well as processing, verification, and systemization of data. Activities strengthening the capacities and capabilities of Ukrainian law enforcement to effectively investigate and hold accountable perpetrators or participants of criminal acts. Activities of identification and tracing of affected children and strengthening the effectiveness of sanctions.

Facilitation of return and technical assistance, provision of initial psychosocial support to children and their families or guardians who have experienced forced deportation from Ukraine or found themselves in temporarily occupied territories, including, where needed, temporary accommodation, emergency medical assistance, psychological support, document facilitation, transportation, and case supervision activities.



Deadlines

- Cut off for questions on the procedure of submitting documents: 4 June 2026. Questions may be asked by phone (+370 604 80769) or by email at z.dambrauskaite@cpva.lt. Questions may be asked in Lithuanian or English.
- Project applications with all required annexes must be submitted by 4 June 2026 at 17:00 Lithuanian time.
- The evaluation results are expected to be announced at the beginning of July 2026.



Evaluation procedure

1. Administrative compliance evaluation

In the event of substantial deficiencies (the Applicant not meeting the eligibility requirements, requesting more funding than the eligible amount, the planned project duration being longer than set out in the guidelines, etc.), the project application is no longer evaluated further and is rejected.

See Annex 6. Administrative assessment checklist

2. Content and Justification of Expenditure Evaluation

The maximum number of points that may be awarded to a Project Application is 100 points; points are awarded by assessing the project application's compliance with the evaluation criteria. Project applications that do not obtain the minimum passing score (40 points) will be rejected and will not be included in the ranking of applications.

Applications that have obtained the passing or a higher score will be included in the ranking of applications (from the highest-scoring to the lowest-scoring) according to the overall score. Funding will be allocated to the highest-scoring applications in descending order until the funds allocated for the Call are fully utilised.



Where can I find detailed information on the evaluation criteria?

Guidelines for applicants, point 9.7 and Annex 7. Form for the assessment of content and the justification of costs

Evaluation criteria	Maximum possible score
1. Applicant's capabilities	15
1.1. Does the applicant have experience in implementing projects?	5

Part I. EVALUATION OF THE CONTENT OF THE PROJECT APPLICATION AND THE JUSTIFICATION OF EXPENDITURE	
No.	Project evaluation criteria
1. Applicant's capacities	
1.1.	Does the applicant have project implementation experience? <i>The applicant has implemented and listed in the application 5 similar projects over the last 5 years – 5 points.</i> <i>The applicant has experience in project implementation and has implemented at least 4 similar projects in areas relevant to the call's objective – 4 points.</i> <i>The applicant has participated in projects, but not as the lead partner, and/or has experience in project implementation, having implemented at least 3 similar projects in areas relevant to the Call's objective – 3 points.</i> <i>The applicant has experience in project implementation (at least 4 completed projects) but has no experience in implementing similar projects in areas relevant to the Call's objective – 2 points.</i> <i>The applicant states that they have experience, but it is incomplete and/or it is not explained how this experience relates to similar projects, and/or the experience is stated in a declarative manner without substantiation – 1 point.</i> <i>The applicant has the minimum required experience (1 year of experience working with vulnerable social groups); other experience is not specified/does not exist – 0 points.</i>
1.2.	Does the applicant have the competencies required to implement the activities (the ability to meet the needs of the target group)?

What You Need to Know When Completing a Project Application

Information event about the Call for Proposals
“Children First. Protection of Ukraine’s Future”



Completing the Project Application

The information in the project application must be provided clearly, accurately, and specifically:

- General information about the project
- Information about the project implementer (applicant)
- Upload the completed logical framework (logframe) form
- Project description (including the plan)
- Project organization and management
- Upload the completed project budget form
- Indicate whether the project is co-financed
- Upload other application annexes/supporting documents



Completing the Project Application

➤ To be completed only in the electronic application submission system



➤ All mandatory fields must be completed (required)

➤ If relevant, collaborators may be invited to participate in the preparation of the application:

A screenshot of a web form. At the top right, there is a link labeled 'Manage Collaborators' with a small person icon to its left. A red arrow points from the bottom left towards this link. Below the link is a text input field with the label 'Name of applicant (required)'.A screenshot of the 'Invite Collaborators' section. The title 'Invite Collaborators' is at the top. Below it is a horizontal line. The text reads: 'Add the email addresses of individuals you'd like to collaborate with in real-time. They will receive a link and have access to the form until you complete your submission. As the owner, only you will be able to submit.' Below this text is a large text input field with the placeholder text 'Add a collaborator email...'. At the bottom right of the section are two buttons: 'Cancel and Close' and 'Invite'.Two buttons are shown at the bottom of the page. The first is a light gray button with the text 'Save Draft'. The second is a dark gray button with the text 'Submit Form' in white.



Administrative Compliance Assessment

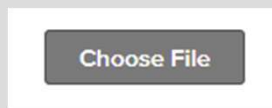
- The project application and its annexes have been completed and submitted properly
- The applicant has submitted one application
- The project activities comply with the activity areas specified in the Guidelines of the Call
- The requested funding amount complies with the Guidelines of the Call
- The project duration complies with the Guidelines of the Call
- The required annexes have been submitted
- The applicant complies with the eligibility requirements



Administrative Compliance Assessment

Please note

The project budget must be attached in Excel format too



Microsoft Excel
Worksheet

Annex No 3 – Budget form: <https://cpva.lt/wp-content/uploads/2026/05/Annex-3.-Budget-Form-1.xlsx>

Documents supporting the expenses indicated in the project budget form should be attached

Point 7.3 of Guidelines of the Call


7. Documents justifying expenses, as specified in the Guidelines for applicants (required)

A dark grey rectangular button with the text 'Choose File' in white, positioned inside a dashed-line rectangular box.

Choose File



Assessment of the content and reasonableness of costs. Evaluation criteria

- 1st criteria  Applicant's capacities (15 points)
- 2nd criteria  Project relevance (30 points)
- 3rd criteria  Project logic (20 points)
- 4th criteria  Budget and it's efficiency (20 points)
- 5th criteria  Identified project risks and measures for their management (5 points)
- 6th criteria  Sustainability of activities (10 points)



1. Applicant's capacities

Does the applicant have project implementation experience?

The application shall describe and clearly specify five projects implemented by the Applicant and explain their similarities to the project

Does the applicant have the competencies required to implement the activities (the ability to meet the needs of the target group)?

The application must include and substantiate information on the Applicant's competencies and ability to implement the activities and respond to the needs of the target group.

Does the applicant have sufficient internal capacity? (including the required personnel, equipment, and the ability to manage the project budget)

The application must include and describe the project management organizational structure, the roles and responsibilities of participants (project team members, experts, etc.), the project manager's competence, experience, and ability to implement similar projects, as well as the equipment available to the Applicant for implementing the activities.



Example

1. Applicant's capacities

4.1. Information on no more than 5 of the applicant's completed or ongoing similar* projects (or other projects, if no similar* projects have been implemented) over the last 5 years (if applicable)

Project title *(required)*

"project title"

Project implementation period *(required)*

from 2021-01-01 to 2022-12-31

Co-implementers or partners

two project partners: public institution "x" and "Y" Ltd.

Project donor(s) – (legal entity(ies) or natural person(s)) *(required)*

Fund for Development cooperation and humanitarian aid

Similar projects or activities are those that are relevant to the Call's goal and thematic areas

It will be assessed whether the project implementer (applicant) has implemented and indicated in the application five similar projects carried out over the past five years.



2. Project relevance

Does the project comply with the objective and thematic areas of the Call?

The application must describe and clearly demonstrate compliance, specify the relevant activity areas, and provide references to the corresponding points of the Guidelines, etc.

Relevance to the needs of the specific sector (including interaction with other initiatives and avoidance of duplication)

The application must include information on the needs of the sector. This information must be supported by specific data and analysis, indicate links with other initiatives, and explain how they complement the activities.



3. Project logic

Does the application provide an analysis of the problems to be addressed? Is it clear how the project will seek to solve them? Is the target group clearly defined (there may be several groups), and does the target group correspond to the project objective and the expected results?

The application analyzes the problem addressed by the project, provides information supported by specific data and references, describes the approach to solving the problem, and defines the target group.

Logical framework: Is the logical framework form comprehensive? Are appropriate indicators provided to assess the results?

The logframe must be coherent, clear, and specific. It must include concrete and measurable indicators and appropriate sources of verification.



Form

3. Project logic. Logical Framework Example

	PROJECT SUMMARY	INDICATORS	MEANS OF VERIFICATION	RISKS / ASSUMPTIONS
Goal	[General goal of the project – long term impact]	[Goal measurement: % / number / change]	[Sources of verification (where data will be obtained from)]	[Assumptions (external conditions that must be met)]
Outcome	[The specific change created by the project]	[Measurable result]	[Data sources / analyses / surveys]	[What must happen for the result to be achieved]
Outputs	1. [First output]	[Quantitative measure]	[Registers / reports / other data]	[What may affect implementation]
	2. [Second output]

Activities	1. [First activity]	[What will be done and in what quantity]	[Implementation documents]	[What is essential for the success of the activity]
	2. [Second activity]



Example

3. Project logic. Logical Framework Example

	PROJECT SUMMARY	INDICATORS	MEANS OF VERIFICATION	RISKS / ASSUMPTIONS
Goal	10% increase in the number of Grades 5-6 primary students continuing to attend high school within 3 years.	Percentage of Grades 5-6 primary students continuing to attend high school.	Comparison of primary and high school enrolment records.	N/A
Outcome	Improve reading proficiency among children in Grades 5-6 by 20% within 3 years.	Reading proficiency among children in Grades 5-6.	Six monthly reading proficiency tests using the national assessment tool.	Improved reading proficiency provides self-confidence required to stay in school.
Outputs	1. 500 Grade 5-6 students with low reading proficiency complete a reading summer camp	Number of students completing a reading summer camp.	Summer camp attendance records.	Children apply what they learnt in the summer camp.
	2. 500 parents of children in Grade 5-6 with low reading proficiency help their children read at home.	Number of parents helping their children to read at home.	Survey of parents conducted at the end of each summer camp.	Children are interested in reading with their parents.
Activities	1. Run five reading summer camps, each with 100 Grades 5-6 students who have low reading proficiency.	Number of summer camps run.	Summer camp records.	Parents of children with low reading proficiency are interested in them attending the camps.
	2. Distribute 500 "Reading at Home" kits to parents of children attending summer camps.	Number of kits distributed.	Kit distribution records.	Parents are interested and able to use the kits at home.



3. Project logic

Does the application maintain a consistent internal project logic, whereby the planned results correspond to the project goal and objectives, are a consequence of the project activities, the project activities create the preconditions for implementing the project objectives, and achieving the project goal; and addressing the needs of the target group?

The application must clearly and specifically define the project goal in line with the Call's goal, present the activities, results, and other information in a coherent manner, and describe how this addresses the needs of the selected target group.

A coherent implementation plan for the activities is provided, corresponding to the specified project activities.

The project implementation plan must reflect the level of detail of the activities planned in the project application, maintain a logical sequence, and provide a reasonable timeframe for implementing the activities.



Example

3. Project logic. Project activities implementation plan

Logical Framework Example

Activities	1. Run five reading summer camps, each with 100 Grades 5-6 students who have low reading proficiency.
	2. Distribute 500 "Reading at Home" kits to parents of children attending summer camps.



		PROJECT ACTIVITIES IMPLEMENTATION PLAN						
		Month						
No.	Project activities <i>(Indicate the titles and sequence of the planned project activities as specified in the project application and logical framework, as well as the planned implementation timeframe)</i>	1 Month	2 Month	3 Month	4 Month	5 Month	6 Month	7 Month
1.	Run five reading summer camps, each with 100 Grades 5-6 students who have low reading proficiency.	X	X	X	X			
2.	Distribute 500 "Reading at Home" kits to parents of children attending summer camps.					X	X	
3.					



4. Budget and it's efficiency

Own contribution is not required

Indirect costs may not exceed 10 per cent of the total direct costs of the project

Lump sum – applicable only to projects aimed at implementing activities facilitating return from deportation or temporarily occupied territories.

Project expenses can be incurred and paid only by the project implementer



4. Budget and it's efficiency

The submitted budget is consistent, corresponds to the project structure and the planned activities

The project budget estimate must present the expenses in line with the project structure and the sequence of activities.

Logical Framework Example

Activities	1. Run five reading summer camps, each with 100 Grades 5-6 students who have low reading proficiency.
	2. Distribute 500 "Reading at Home" kits to parents of children attending summer camps.

BUDGET FORM				
A.	PROJECT ACTIVITIES	Unit of measurement <i>(hour / day / night / unit / km, etc.)</i>	Number of units	Unit price, EUR
	1	2	3	4
I.	DIRECT COSTS (AS PER THE PROJECT APPLICATION) :			
1.	Activity - Run five reading summer camps, each with 100 Grades 5-6 students who have low reading proficiency.			
1.1.	<i>costs of the expert preparing the analysis (1 person)</i>	day	5	<..>
1.2.	<..>	<..>	<..>	<..>
1.3.	<..>	<..>	<..>	<..>
2.	Activity - Distribute 500 "Reading at Home" kits to parents of children attending summer camps			
2.1.	<..>	<..>	<..>	<..>



4. Budget and it's efficiency

The costs set out in the project budget for the implementation of activities are eligible for funding and are necessary to achieve the objectives and results

The project budget estimate must clearly demonstrate the link between the project activities and the planned expenses, and the expenses must be eligible and comply with the Guidelines of the Call (point No 7).



4. Budget and it's efficiency

Eligible project costs

DIRECT PROJECT ACTIVITIES IMPLEMENTATION COSTS

- 7.1.1 Costs of procuring services and goods, if they are an integral and necessary part of the project activities;
- 7.1.2. Wage costs and employer-paid social insurance contributions related to the implementation of project activities;
- 7.1.3. Costs of carrying out the planned project activities (e.g. experts' remuneration);
- 7.1.4. Business travel costs (daily allowances, travel, rental of living space, and other costs related to the business trip, calculated in accordance with the procedure established by legislation regulating the reimbursement of business trip expenses);
- 7.1.5. Service procurement costs corresponding to market prices (accommodation, event organization, catering, transport rental, event equipment rental, etc.);
- 7.1.6. Costs related to project publicity (articles, dissemination of information on social media, posters, leaflets, etc.);
- 7.1.7. VAT costs that the project implementer cannot recover;
- 7.1.8. Other costs necessary for the project, directly related to the implementation of project activities and provided for in the project budget.

INDIRECT PROJECT COSTS

planned project implementation costs that are not directly related to the implementation of project activities, but are necessary and directly related to direct project costs (office premises rental, transportation, purchase or rental of short-term assets, communications, financial services (payment services), as well as project management costs (actual salary costs of the project manager, coordinator, accountant, other project team members and related costs, if they are calculated and paid for the actual time spent implementing the project, or costs of acquiring project management or financial accounting services), and other costs not provided for in the project expenditure budget, which are necessary for the successful implementation of the project or which create added value for the project). If indirect project costs are substantiated at the time of submitting the application, during project implementation the indirect project costs are paid according to the percentage rate fixed in the Agreement from the amount of declared eligible direct project costs.



4. Budget and it's efficiency

Ineligible for funding costs

7.2. All costs not specified in points 7.1.1–7.1.9. are ineligible for funding, including:

- 7.2.1. Costs of acquiring long-term assets and costs for other investments, including construction (contract) works, except in cases where this is an integral part of the project;
- 7.2.2. Costs that are already financed from other funding sources;
- 7.2.3. Costs that increase the project costs without proportionately increasing its value;
- 7.2.4. VAT that the project implementer can recover;
- 7.2.5. Expenses for the acquisition of weapons, other military equipment, nuclear technology not intended for peaceful purposes, luxury goods, services or gifts, and other activities contrary to the interests of Lithuania's foreign policy;
- 7.2.6. Meal expenses for the applicant's employees if they were paid daily allowances during business trips;
- 7.2.7. Interest;
- 7.2.8. Expenses for works, goods and/or services required for project implementation that were purchased from the applicant and/or its employees;
- 7.2.9. Meal and accommodation expenses of service providers that are included in the service fee (unless otherwise agreed in the service provision contracts);
- 7.2.10. Expenses incurred and paid not by the project implementer



4. Budget and it's efficiency

The estimated costs comply with the principle of cost-effectiveness and are justified

The expenses indicated in the project budget estimate must be economical, based on market prices, accurate and non-rounded, and supported by documents substantiating the expenses.



4. Budget and it's efficiency

The costs for the activities foreseen in the project budget form must be justified by documentation and submitted with the project application (point 7.3 of the Guidelines of the Call)



The following shall be submitted in support of the amount of costs planned for goods and/or services and/or works:

- when the price of the object is over or equal to EUR 15K without VAT– at least 3 commercial offers (the project budget shall indicate the average price of the 3 commercial offers; offers must be no older than 3 months before the deadline for submission of project applications)
 - when the price of the object is up to EUR 15K without VAT – 1 commercial offer
- or
- screenshots of at least 3 webpages of online shops showing the price of the goods, services or works
 - a copy of a signed contract for goods, services or works, if it was concluded no earlier than 1 year before the deadline for submission of project applications (where the goods, services or works are equivalent to those included in the project budget form)



4. Budget and it's efficiency

The costs for the activities foreseen in the project budget form must be justified by documentation and submitted with the project application (point 7.3 of the Guidelines of the Call)



The following shall be submitted in support of the amount of costs planned for salary:

- certificates on the rates normally applied in the institution
- certificates on the 6-month average salary of a specific employee
- certificates on the average total salary of employees in the relevant position (or performing similar functions), or
- references to publicly available information on average salaries in Lithuania and/or the partner country (institution, organisation), etc.)



4. Budget and it's efficiency

The project budget estimate must be prepared in accordance with the established requirements, and supporting documents for the expenses must be attached.

1 Costs must be planned consistently, according to the project structure, i.e., according to the project activities planned in the project application



2 The project budget estimate must show a clear relationship between project activities and planned costs



3 All supporting documents must be submitted with the project application as scores will be given based on the information provided with the initial project application. The CPVA may ask the applicant to submit missing documents, but they will be only used to determine the justified amount but it will not increase the score



4. Budget and it's efficiency

- 4 When costs are justified by commercial offers, such costs should be included in the project application estimate based on the average price of these commercial offers; and the numbers should not be rounded to whole numbers
- 5 When costs are justified with certificates or are planned according to fixed rates, they must not exceed the amounts specified in the certificates or rates
- 6 The costs must be planned in accordance with the limitations set for the requested indirect project costs
- 7 The amount requested from the Fund (!not the total value of the project) shall be in the range between EUR 30,000-100,000 (point 3 of the Guidelines of Call)



BUDGET FORM

A.	PROJECT ACTIVITIES	Unit of measurement <i>(hour / day / night / unit / km, etc.)</i>	Number of units	Unit price, EUR	Total amount, EUR	Organisation incurring the costs	Comments <i>(document supporting the expenditure)</i>
	1	2	3	4	5 (3x4)	6	7
I.	DIRECT COSTS (AS PER THE PROJECT APPLICATION):						
1.	Activity - Run five reading summer camps, each with 100 Grades 5-6 students who have low reading proficiency.				12112,50		
1.1.	costs of the expert preparing the analysis (1 person)	unit	1	2000	2000,00	Project implementer	3 commercial offers - the average (annex "Costs supporting documents - 1.1)
1.2.	<...>	<...>	<...>	<...>	<...>	<...>	<...>
2.	Activity - Distribute 500 "Reading at Home" kits to parents of children attending summer camps				9900,00		<...>
2.1.	<...>	<...>	<...>	<...>	<...>	<...>	<...>
3.	Activity <enter full title of activity>				32000,00		(Ctrl) ▾
Σ	TOTAL DIRECT EXPENSES:				54 012,50		
II.	INDIRECT PROJECT COSTS (Indirect project costs which are not allocated directly to the implementation of project activities but are directly related to them and are necessary. Indirect costs may not exceed 10 per cent of the total direct project costs)**						
II.1.	Personnel costs				4650,00		
II.1.1.	Project manager (X hours/month, 11 months)	hour	176,00	25,00	4 400,00	<...>	certificates on the 6-month average salary of a specific employee (annex "Costs supporting documents - II.1.1)
II.1.2.	<...>	<...>	<...>	<...>	<...>	<...>	<...>
II.2.	Other administrative costs				333,15		
II.2.1.	<...>	<...>	<...>	<...>	<...>	<...>	<...>
Σ	TOTAL INDIRECT PROJECT COSTS:				4 983,15		9,23%
Σ	TOTAL PROJECT VALUE:				58 995,65		

The planned costs must be supported by documents, and the documents must be clearly assigned.

Indirect costs may not exceed 10 per cent of the total direct project costs



5. Identified project risks and measures for their management

Identified project risks and measures for their management

The project application must identify the key potential project risks (at least three, including the risk of corruption), their impact, and the persons responsible for risk management and monitoring.



6. Sustainability of activities

Is it likely that the activity will ensure long-term benefits for the target groups and beneficiaries?

The project application must describe how long-term benefits for the target group(s) and beneficiaries will be ensured and specify the concrete sustainability mechanisms.

Multiplier effect and sustainability. Is it likely that the project will have a multiplier effect, including opportunities to upscale the project, share good practices? Is it likely that the project's impact or activities will continue after the funding ends?

The project application must describe the impact and development potential, explain and justify the application of good practices, and describe how sustainability will be ensured after the funding ends.

Thank you!

Questions