

Twinning Training 2026

Duration: 2 days

Fee: 750 €

Location: Vilnius, Lithuania

@CPVA Headquarters (S. Konarskio St. 13)

Date: 20-21 October 2026

REGISTRATION

LIPC (CPVA) performs mandatory functions of the National Contact Point together with the Ministry of Foreign Affairs of the Republic of Lithuania

Training Programme
EU Twinning Project: from Proposal to Implementation
Day one, 20 October 2026

**09:00 – 10:30 Welcome, Introduction to the Twinning Instrument
(Ugnė Chmeliauskaitė, Brigita Domanskytė LIPC)**

- Introduction of the EU Twinning instrument
- Lithuanian experience in Twinning
- Legal framework, Geography and Statistics
- Latest developments
- Key players (Project Leaders, Resident Twinning Advisors, Component Leaders, Short-Term Experts, etc.)
- Role of National Contact Points
- Mandated bodies
- Twinning versus Twinning Light

10:30 – 10:45 Coffee break

**10:45 – 11:30 Call for Proposals
(Brigita Domanskytė, LIPC)**

- Twinning Fiche and Call for Twinning and Twinning light proposals
- Member State Consortium
- Preparation of proposals
- Evaluation of proposals

11:30 – 13:00 Lunch

**13:00 – 14:00 Evaluation and Selection of the Proposals
(Ugnė Chmeliauskaitė, LIPC)**

- Preparation of oral presentation
- Roles of the project team
- Typical mistakes and how to avoid them
- Questions and Answers session

14:00 – 14:15 Coffee break

**14:15 – 15:00 Preparing EU Twinning Project Communication and Visibility Plan
(Ugnė Chmeliauskaitė, LIPC)**

- Overall purpose of communication activities, key target groups
- General rules and key elements of EU visual identity
- Planning communication activities, finances, human resources
- CPVA experience

15:00 End of the first day / 17:00 Vilnius sightseeing tour / 19:00 Dinner

Day two, 21 October 2026

**9:00 – 10:15 Financial Management of EU Twinning Contracts
(Ugnė Chmeliauskaitė, LIPC)**

- Structure of the project budget
- Eligible Cost
- Financial Management and Control
- Audit procedures

10:15 – 10:30 Coffee break

**10:30 – 11:30 Practical Session on Financial Management
(Ugnė Chmeliauskaitė, Brigita Domanskytė, LIPC)**

11:30 – 13:00 Lunch

**13:00 – 14:15 EU Twinning Project Implementation: Contract
(Ugnė Chmeliauskaitė, LIPC)**

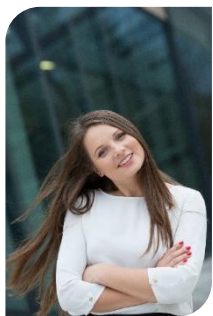
- Twinning Contract
- Special Conditions
- Annexes to the Twinning Contract
- Drafting Twinning Work Plan
- Changes to the Twinning Contract
- Project reporting
- Project Steering Committees
- Missions

14:15 – 14:30 Coffee break

**14:30 – 15:30 Practical Tips and Tricks for the Implementation of Twinning
Projects
(Brigita Domanskytė, LIPC)**

- Twinning tendencies
- Experience sharing

15:30 – 16:00 Closing of the Twinning Training



Ms Ugnė Chmeliauskaitė – International Development Cooperation expert with more than 10 years' experience on the field. Ugnė is the Head of Global Europe Partnerships Division at the Lithuanian International Partnerships Center (branch of the Central Project Management Agency (CPVA)). She is performing mandatory administrative functions of the National Contact Point in Lithuania and is responsible for overall Twinning programme coordination in Lithuania and LIPC. Ms Ugnė Chmeliauskaitė has been in charge of overall coordination of more than 30 Twinning projects. Moreover, she has more than 6 years experience in lecturing in various national and international Twinning trainings. Ms Ugnė Chmeliauskaitė has University Education in International Relations and Political Science and has a Master's Degree in International Communication. She is fluent in English and Lithuanian and can have a conversation in Russian and Spanish.



Ms Brigita Domanskytė – Project Manager at the Lithuanian International Partnerships Center (branch of the Central Project Management Agency (CPVA)), in the Global Europe Partnerships Division. She is currently coordinating two EU Twinning projects in Ukraine and Kazakhstan. Brigita holds a Bachelor's degree in East Asian Languages and Cultures and a Master's degree in International Relations and Diplomacy. Brigita is fluent in English and Lithuanian and has knowledge of Japanese, Chinese, Russian and Spanish languages.

Practical information for training participants	
Registration link	
Time of the training	Please note that Twinning training session times are indicated in the local time of Vilnius, Lithuania.
Training location	The training will be conducted in-person at the CPVA headquarters, located on S. Konarskio St. 13, Vilnius (in the 1 st floor Conference Room).
Training material	Power Point presentations will be used to present relevant information. After the training, materials will be sent via e-mail to the training participants.
Lunches, Dinner and Sightseeing tour in Vilnius	Please note that 2 lunches (on 20–21 October 2026), one dinner (on 20 October 2026) and a Sightseeing tour in Vilnius is covered by the training fee. Detailed information will be sent to registered participants and the trainers will accompany the participants.
Travel and accommodation	Please note that the training fee doesn't include travel and accommodation expenses and you will be responsible for arranging it yourself. In case any support is needed – please contact us training@cpva.lt
Climate	The average temperature in Vilnius in October is 10 degrees.
Electricity supply	Electric appliances must have European plugs, (i.e. round-tipped, two-pinned).
Currency, Banking, Credit Cards and ATMs	The official currency is Euro. Cash machines (ATMs) are available throughout the city, accepting major credit and bank cards, and instructions are often available in English.
Country code	The country code for Lithuania is 370. To make an international phone call, you will need to dial 00 + country code + phone number.
Contact for assistance, technical support or other inquiries	Ms Rugilė Žekaitė training@cpva.lt +37060368906

We are looking
forward to seeing
you in Vilnius,
Lithuania!

